

AYLESFORD PARISH COUNCIL

**You are hereby summoned to attend the
ANNUAL MEETING OF THE COUNCIL**

**to be held at The Capel Morris Centre
Hall Road, Aylesford on**

Tuesday 18 May 2021 – 7.30pm

when the following business is proposed to be transacted

AGENDA ITEM 1 - Declarations of Interest additional to those contained in the Registry of Members' Interests

AGENDA ITEM 2 - Apologies for absence

AGENDA ITEM 3 - Election of Chairman of Council: Declaration of Acceptance of Office

AGENDA ITEM 4 - Election of Vice-Chairman of Council

AGENDA ITEM 5 - Casual Vacancies

Current Vacancies – Aylesford South 1

AGENDA ITEM 6 - To confirm as a correct record the Minutes of the Council Meeting held on 16 March 2021- Attached

AGENDA ITEM 7 - Matters Arising from the previous minutes (including those which required Members' action)

AGENDA ITEM 8 - Chairman's Announcements

AGENDA ITEM 9 - Adjournment of the meeting to allow for public participation (subject to the limitations of Standing Order 29 d)

AGENDA ITEM 10 – Annual Return 2020-2021

1. Section 1, Annual Governance Statement 2020-21 – to be tabled
2. Section 2, Accounting Statements 2020-21 – to be tabled

AGENDA ITEM 11 - To receive the report of the County Councillor

AGENDA ITEM 12 - To receive the reports of the Borough Councillors

AGENDA ITEM 13 - Committee Reports/Minutes: to consider and adopt; to deal with any matters arising

Policy and Resources – 6 April and 4 May 2021- Attached

Environmental Services – 23 March and 27 April 2021 - Attached

AGENDA ITEM 14 – To approve the Terms of Reference of Committees and Sub Committees

AGENDA ITEM 15 - Appointments to Committees

AGENDA ITEM 16 - To appoint representatives to Outside Bodies

Aylesford Village Community Centre Committee

Blue Bell Hill Village Hall Committee

Tunbury Hall Committee

Kent Association of Local Councils

Tonbridge & Malling Parish Partnership

United Charities of Burham

Rochester Airport Consultative Committee

AGENDA ITEM 17 - Accounts for Payment

Payment Schedule – to be tabled

AGENDA ITEM 18 - To consider any other items of correspondence

**Melanie Randall
Acting Clerk & Responsible Financial Officer**

Date: 6 May 2021