

AYLESFORD PARISH COUNCIL
FINANCE ADVISORY SUBCOMMITTEE
TUESDAY 23 SEPTEMBER 2014

MINUTES

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Present: Cllr Ambrose, Mrs Gadd (Chairman), Gledhill, Winnett, Wright

In attendance: Mr Harris, Clerk Mrs Collier, Deputy Clerk

Apologies: Cllrs Balcombe, Base, Mrs Brooks, Elvy, Fielder, Homewood, Rillie, Smith, Tiller

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1. Apologies - Noted.

2. Declarations of Interests - There were no declarations of interest additional to those contained in the Register of Members Interests.

3. Donation requests

Defibrillator – Initiator of this suggestion for Eccles has arranged a meeting of the Eccles Community Group on 6 October to consider provision of a defibrillator for Eccles. Cllr Gledhill and Clerk will attend. Members confirmed their financial support (donation) towards the project subject to agreement on siting and training priorities. Cllr Gledhill mentioned he understood the ECG have funds from previous events they may be willing to contribute towards the project. gfff

4. Hall Grants

Response from Tunbury Hall re grant/maintenance payment. Tunbury Hall Committee have queried the decision of the Council to withdraw the annual £500 maintenance grant. Report from the Clerk on his meeting with Hall representative.

5. Micro Grants

Cllr Ms Hurley requests a microgrant to Eccles Pre-School for garden work. Previously agreed in principle. Amount requested now clarified - £300.

6. 2014/15 Financial Budget Comparison

Income and Expenditure Report to 17 September 2014 to be tabled.

7. Financial Regulations

The sub committee has previously agreed to move away from 2 signatures on a cheque to online banking with 2 members checking the payment schedule against the invoices and the Chairman of the Council reconciling the bank accounts against the payment schedule and invoices. This change has required amendments to be made to the Financial Regulations and a revised copy reflecting these changes is attached – **Appendix A**. If the Regulations are agreed they will need to be recommended to Council.

8. Annual Audit Return 2013/14

Clerk to report at the meeting.

2014/15 Mid year Internal Audit visit – 10 October 2014.

9. Matters arising from P&R 2 September and Council 16 September 2014

10. Any Other Business/Correspondence