



Aylesford Parish Council

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To All Members of the Policy and Resources Committee

Agenda for the Meeting of the Policy & Resources Committee to be held on Tuesday 7 November 2023 at Aylesford Parish Council Office, Aylesford commencing at 7.30pm or at the conclusion of the Planning Committee whichever is the later.

AGENDA

1. Apologies

2. Declarations of Interests

3. Minutes of the last meeting held on 3 October 2023

4. Accounts for Payment

The Payment Schedule is attached to the agenda.

5. Finance Advisory Sub Committee

To receive the minutes of the meeting held on 17 October 2023 and consider any recommendations within.

To Note

6. KALC

7. TMBC/Parish Partnership Panel Meeting

8. Council Vacancies

There is currently one vacancy for Eccles Ward

To Note

9. Public Convenience Review – Aylesford Toilet

The Deed of Surrender between the Parish Council and TMBC has been signed and returned to TMBC for processing.

To Note

10. Adoption of Aylesford Station

Clerk/Councillor Shelley to report on progress.

To Note

11. To consider purchasing new chairs and carpet for the Parish Office Meeting Room

The chairs and carpet are the original items since the Parish Office was built in 2004, 19 years ago. Clerk to report on quote obtained for 21 new chairs and replacement carpet.

For Discussion and Decision

12. Complaint received from the Dog Training Group who use the Community Centre

The complaint is regarding the lack of parking spaces on a Wednesday evening for their group. Clerk to report at the meeting.

For Discussion

13. Annual Maintenance Contract renewal for all Safety Tests

Clerk to report on renewal quote received.

For Decision

14. To consider holding a Budget Meeting on Tuesday 28 November 2023

15. Staffing Committee Minutes

To Note the Staffing Committee Minutes of the meeting held on 2 November 2023.

To Note

16. Any Other Correspondence

MRandall

Melanie Randall
Clerk & Responsible Financial Officer

Date: 3 November 2023