

**AYLESFORD PARISH COUNCIL
POLICY & RESOURCES COMMITTEE**

**TUESDAY 5 FEBRUARY 2019
Parish Office following Planning**

AGENDA

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1. Declarations of Interest

2. Apologies

3. Accounts for Payment - Payment list attached at **Appendix A**

4. Finance Advisory Sub Committee

Ratification of the FASC meeting minutes held on 22 January 2019 – attached at **Appendix B**

5. Parish Council Office

Clerk to update Committee on attempted break in and the purchase of a replacement fire door.

6. Scout Hut Lease and Grant/Loan Application

Clerk to report re latest position on land purchase and lease

7. CCTV Specifications and Quotes

7.1 - Tunbury Hall and Car Park – Installation completed

7.2 - Parish Office and Car Park - Installation taking place Wednesday 30 January.

8. Law and Order

9. Rugby Club/Netball League

9.1 - Rugby Club awaiting installation of new metal gates at the entrance.

9.2 – Entrance road potholes – Quote to fill in - £1195. Clerk awaiting quote to resurface whole area.

9.3 – Grass bund fencing between the Rugby Club entrance and the cemetery. This agreed work is on hold until entrance surface repairs are completed

10. Flood Defences

Clerk to report on any follow on from the presentation by the Environment Agency and TMBC at ESC on 22 January 2019.

11. Council Vacancies

3 Aylesford South 1 Blue Bell Hill

12. KALC

12.1 – Next meeting 10 January 2019. Cllr Shelley’s report attached at **Appendix C**.

12.2 - Community Awards Scheme 2019. Presentation to be made to Archie Mitchell at 7pm prior to Parish Annual Meeting on 21 May 2019.

13. TMBC/ Parish Partnership Panel Meeting

Next meeting 7 February 2019. Cllr Shelley to attend.

14. Noticeboard Review

Replacement programme for the 9 wooden boards to commence with Robin Hood Lane (sited in the dip). Office researching style and costs.

15. Parish Council Public Relations

Meeting to be held on Friday 15 February with Cllrs Ludlow, Kennedy, Balcombe and the Clerk to consider ways to improve the issue of getting Parish Council information out to residents including the use of appropriate social media.

16. Gatekeeper/Cleaning/Parking Rates 2019/20

Gatekeeper – Currently £7 per day

Cleaning – Currently £10 per hour (2 hours a week). New cleaner will be required April 2019.

Parking Adjacent Forstal Road Entrance – Private residents per annum £130 – Proposed increase £135

17. IT Issues

17.1 – Hosted Email Service for Members – Clerk to report on possible introduction of a hosted email service for Members arising from changes in legislation such as GDPR.

17.2 – New Computer Systems – Clerk to report on proposed purchase of new systems for management of allotments and committee agendas/minutes process.

18. Any Other Business/Correspondence