

**AYLESFORD PARISH COUNCIL
MEETING OF THE COUNCIL
At St Albans Church Hall, Blue Bell Hill
17 June 2014
MINUTES**

Present: Cllrs Gledhill (Chairman), Base, Elvy, Rillie, Tiller, Smith, Wright

In Attendance: Mr Harris, Clerk Mrs Collier, Deputy Clerk

Apologies: Cllrs Mrs Brooks, Ms Hurley, Ambrose, Fielder, Winnett, Balcombe, Mrs Gadd,
Homewood
Cllrs Dalton, Davis, Smith, Sullivan

AGENDA ITEM 1

**19. Declarations of Interest additional to those disclosed in the Members’
Register of Interests**

There were no other declarations of interest additional to those listed in the Members’
Register of Interests.

AGENDA ITEM 2

20. Apologies for absence - Noted.

AGENDA ITEM 3

21. Chairman’s Announcements

The Chairman informed Members that representatives of the Council have been invited to the
formal opening of the Coldharbour Traveller/Gypsy site in recognition of the donation
towards children’s play equipment. Cllrs Gledhill, Balcombe and Mrs Gadd will attend.

AGENDA ITEM 4

**22. Adjournment of the meeting to allow for public participation (subject
to the provisions of Standing Order 1(d))**

AGENDA ITEM 5

23. Law and Order in the Parish

23.1 – Latest crime report distributed to Members and attached at **Appendix A**.

AGENDA ITEM 6

24. To confirm as a correct record and to sign the minutes of the meetings held on 20 May 2014.

Minutes of the Annual Parish Meeting and Annual Meeting of the Council were proposed as a correct record by Cllr Gledhill, seconded Cllr Wright and the actions contained therein **agreed.** **AGREED**

AGENDA ITEM 7

25. Matters Arising from the previous minutes (including those which required Members' action)

25.1 – Page 3, 11.3 – Blue Bell Hill Christmas Lighting. The Clerk reported that the contractor has indicated he will be able to put the lights back in the trees and is looking at whether it will be possible to switch them on for the 19th July.

AGENDA ITEM 8

26. To receive the report of the County Councillor Homewood

Cllr Homewood's apologies received. No report.

AGENDA ITEM 9

27. To receive the reports of the Borough Councillors

27.1 - Apologies received from all Borough Councillors.

27.2 - Report received from Cllr Davis (Eccles)

- Kent Highways are still investigating flooding issues in Mackenders Lane.
- Double yellow lines at the lower end of Bull Lane are to be installed in August which should elevate Sunday football parking issues.

AGENDA ITEM 10

Committee reports/minutes: to consider and adopt minutes, and to deal with any matters arising

28. Environmental Services Committee –27 May 2014

It was proposed by Cllr Base, seconded Cllr Rillie, that these minutes be accepted as a true record of the meeting and the actions proposed agreed. **AGREED**

Matters Arising

28.1 – Page 2, 3. Blue Bell Hill Highway Matters – Common Road. Cllr Smith reported the overhanging trees have still not been attended to. Office and Cllr Smith to chase up with Kent Highways. **Clerk**

29. Policy and Resources – 3 June 2014

It was proposed by Cllr Mrs Gledhill, seconded Cllr Balcombe that these minutes be accepted as a true record of the meeting and the actions proposed agreed. **AGREED**

Matters Arising/Any Other P&R Business

29.1 – Page 2, 13. Parish Council Website

Clerk reported that he has received a positive response from BCTec with a reasonable quote. He therefore recommended that he proceed with detailed discussions/negotiations with them. **AGREED**

29.2 – Page 3, 14. Staffing

Clerk reported that he has now reviewed all staff contracts and prepared drafts for consideration by the Staffing Committee. Meeting to be fixed prior to P&R on 1 July. Noted.

30. Planning – 3 June 2014

It was proposed by Cllr Wright, seconded by Cllr Smith, that these minutes be accepted as a true record of the meeting and the actions proposed agreed. **AGREED**

No Matters Arising.

AGENDA ITEM 11

31. Accounts for Payment – Cheque list distributed to all Members and attached at Appendix B.

31.1 – 21 payments totalling £4159.72 were proposed for payment by Cllr Gledhill, seconded Cllr Elvy and **agreed.**

AGENDA ITEM 12

32. To consider any other items of correspondence/Any Other Business

There was no report to this meeting.

AGENDA ITEM 13

33. Chairman to move that: ‘The press and public be excluded from the remainder of the meeting as publicity for any confidential aspects of the business identified in agenda items 1 – 12 above would be likely to prejudice the public interest.’

Not required.

AGENDA ITEM 15

34. Closure of the meeting at or before 9.30pm

There being no further business, the meeting closed at 8.00 pm.