

AYLESFORD PARISH COUNCIL

MEETING OF THE COUNCIL

**held at St Albans Church Hall, Robin Hood Lane.
Blue Bell Hill**

Tuesday 15 March 2016

Present: Cllrs Gledhill (Chairman), Balcombe, Elvy, Mrs Gadd, Rillie, Shelley, Smith, Winnett, Wright

In attendance: Mr Harris, Clerk

Apologies: Cllrs Ambrose, Base, Mrs Brooks, Ms Dorrington, Hammond, Homewood, Ms Neimer, and Walker.
Borough Councillor Sullivan

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AGENDA ITEM 1 - Declarations of Interest additional to those contained in the Registry of Members' Interests

81. – There were no declarations additional to those contained in the Register of Members' Interests.

AGENDA ITEM 2 - Apologies for absence

82. Cllr Ambrose - Personal Appointment
Cllrs Base, Hammond and Walker – Borough Council meeting
Cllr Mrs Brooks – Care of elderly relative
Cllr Ms Dorrington – Unwell
Cllr Homewood – County Council meeting
Cllr Ms Neimer – Work commitment

Apologies and the reasons for them were noted and accepted.

AGENDA ITEM 3 – Chairman's Announcements

83. Cllr Gledhill informed Members that he had recently represented the Council at the Lord Lieutenant's service at All Saints Church in Maidstone. He had also recently attended a meeting of the 3 Village Group to discuss the Lower Thames Crossing proposal amongst other issues. The Chairman also indicated that he had attended and given evidence at the recent Public Inquiry into the footpaths being converted into bridleways located near to Eccles in the Bushy Wood area.

AGENDA ITEM 4 - Adjournment of the meeting to allow for public participation (subject to the limitations of Standing Order 29 d)

84. There being no participation from members of the public the meeting was reopened.

AGENDA ITEM 5 - Law and Order in the Parish

85. Reports from PCSOs Iantosca (Aylesford) and Tiller (Eccles, BBH and Walderslade) were distributed to all Members and attached at **Appendix A** to the bound copy of these Minutes.

Discussion took place on the spate of thefts reported in Mackenders Lane. It was **agreed** that the Clerk should discuss the matter with the local PCSO and the representative of the local residents to see how the matter could be progressed particularly in relation to the matter of the introduction of neighbourhood watch.

AGENDA ITEM 6 - To confirm as a correct record the Minutes of the Council Meeting held on 19 January 2016

86. These Minutes were proposed as a correct record of the meeting by Cllr Gledhill, seconded Cllr Wright and actions included accepted. **AGREED**

AGENDA ITEM 7 - Matters Arising from the previous minutes (including those which required Members' action)

There were no matters arising.

AGENDA ITEM 8 - Committee Reports/Minutes: to consider and adopt; to deal with any matters arising

87. - Policy and Resources – 2 February 2016

Proposed by Cllr Gledhill, seconded Cllr Balcombe as an accurate record of the meeting and actions included to be accepted. **AGREED**

There were no matters arising.

88. – Policy and Resources – 1 March 2016

It was proposed by Cllr Gledhill, seconded Cllr Smith that these minutes be accepted as an accurate record of the meeting and actions be **agreed**

88.1 Statement of Internal Control

That the Statement of Internal Control as submitted to the Finance Advisory Sub Committee, Policy and Resources and Council be adopted. **Agreed unanimously.**

88.2 Update to Financial Regulations

That the update to Financial Regulations as submitted to the Finance Advisory Sub Committee, Policy and Resources and Council be adopted. **Agreed unanimously.**

88.3 Appointment of Internal Auditor

The Clerk reported that since the Finance Advisory Committee and Policy and Resources Committee had agreed to recommend to the Council that KCC Audit be appointed as the Council's Internal Auditor he had received correspondence from KCC Audit indicating that their fees had increased from £330 per visit (£275 net) to

£472.50. This was necessary as the Council had not been charged for all the work previously undertaken in respect of the Audit having only being charged for 1 day instead of 1.5 days to include work that had been undertaken before and after the visit such as agreeing the audit plan and writing the report following the visit. It was **agreed** that KCC Audit be appointed the Council's Internal Audit at a cost of £472.50 per visit with there being 2 visits per year.

88.4 TMBC Review of Financial Arrangements

The Clerk reported that he had been informed that there was a slight delay in consideration of this matter by TMBC in that the report because of its complexities was not ready to submit to the Cabinet meeting on 22 March but would be reported to a special Cabinet meeting on 20 April.

There were no further Matters arising.

89. - **Environmental Services – 26 January 2016**

Proposed by Cllr Mrs Gadd, seconded Cllr Smith that these minutes be agreed as an accurate record of the meeting and actions included to be accepted. **AGREED**

There were no Matters arising

90 – **Environmental Services – 23 February 2016**

Proposed by Cllr Mrs Gadd, seconded Cllr Wright that these minutes be agreed as an accurate record of the meeting and actions included to be accepted. **AGREED**

There were no Matters arising

91. – **Planning – 2 February 2016**

Application 3. Should be TM/15/04001

Application 20. Should be TM/16/00182

Application 21. Should be TM/16/00194

It was proposed by Cllr Wright, seconded Cllr Winnett, that subject to these amendments, these minutes be agreed as an accurate record of the meeting and action included to be accepted. **AGREED**

TM/15/04031 2 applications Units 1 to 18, Lake Road, Aylesford South – Erection of extensions to existing buildings and associated works

TM/16/00021 Kent House, Priory Park, Quarry Wood Industrial Estate, Aylesford South – New cold store and ancillary office link to existing building

It was **agreed** that Cllr Balcombe should represent and speak on behalf of the Council in support of the Council's recommendation to refuse at the TMBC Area 3 Planning Committee.

There were no further Matters arising.

92 – **Planning – 1 March 2016**

It was proposed by Cllr Wright, seconded Cllr Winnett that these minutes be agreed as an accurate record of the meeting and actions included to be accepted. **AGREED**

TM/16/00115 45 Collingwood Road, Kits Coty, Blue Bell Hill
Further plans and drawings had been received and the Council's previous decision to raise no objections was confirmed.

There were no further matters arising.

AGENDA ITEM 9 - To receive the observations of the County Councillor

93 - Cllr Homewood was not present at the meeting having submitted his apologies.

AGENDA ITEM 10 - To receive the observations of the Borough Councillors

94 – No Borough Councillors were present at the meeting having submitted their apologies.

AGENDA ITEM 11 - Accounts for Payment

95. - Payment list distributed to all Members and attached at **Appendix B** to these minutes.

19 payments totalling £7919.91 were checked and proposed for payment by Cllr Mrs Gadd, seconded Cllr Elvy. **AGREED**

AGENDA ITEM 12 - To consider any other items of correspondence/Any Other Business

96.1 – TM/16/00746 Aylesford Newsprint, Bellingham Way, Larkfield, Aylesford – Request for a scoping opinion under Town and Country (Environmental Impact Assessment) Regulations 2011 regarding the redevelopment of the former Aylesford Newsprint site.

The Clerk reported that Pell Frischmann had submitted a request for a scoping opinion to TMBC asking them have they any additional issues they would wish to see covered in the Environmental Impact Assessment for this site. The Council was being consulted and being asked the same question. It was **agreed** that the Council had no additional issues to raise for the Environmental Impact Assessment.

96.2 – Cllr Balcombe raised that he had been offered a defibrillator by a Ditton Borough Councillor for use in our Parish. It was **agreed** that the Council would accept this offer and give consideration to a suitable location.

AGENDA ITEM 13 - Chairman to move that: 'The press and public be excluded from the remainder of the meeting as publicity for any confidential aspects of the business identified in agenda items 1 – 12 above would be likely to prejudice the public interest.'

There were no confidential items of business this evening.

AGENDA ITEM 14 - Closure of the meeting

There being no further items of business, meeting closed at 8.54pm.