

AYLESFORD PARISH COUNCIL

MEETING OF THE COUNCIL

held at Tunbury Hall, Waldersalde

Tuesday 17 November 2015

Present: Cllrs Gledhill (Chairman), Balcombe, Base, Ms Dorrington, Elvy, Mrs Gadd, Rillie, Shelley, Winnett, Wright

Others: Borough Councillor Mrs Hall
Local paper correspondent

In attendance: Mr Harris, Clerk Mrs Collier, Deputy Clerk

Apologies: Cllrs Ambrose, Mrs Brooks, Hammond, Smith, Walker
Borough Councillor Sullivan

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AGENDA ITEM 1 - Declarations of Interest additional to those contained in the Registry of Members' Interests

49. – The Clerk declared an interest on behalf of himself and the Deputy Clerk in respect of agenda item 8, the P&R Minutes of 3 November 2015, item 11. relating to salaries and other employment issues. It was **agreed** that unless any Member wished to hold any further discussion on this matter there would be no requirement for the Clerk and Deputy Clerk to leave the meeting this evening.

AGENDA ITEM 2 - Apologies for absence

50. Cllrs Ambrose and Smith – Personal engagement
Cllr Mrs Brooks – Care of elderly relative
Cllrs Hammond and Walker – TMBC meeting.

Apologies and the reasons for them were noted and accepted.

AGENDA ITEM 3 – Chairman's Announcements

51. Cllr Gledhill reported that he had represented the Parish Council at Remembrance Services at the Royal British Legion Village and Eccles.

He has also accepted an invitation to attend the Heart of Kent Hospice Memorial Service at the Friars on 6 December.

AGENDA ITEM 4 - Adjournment of the meeting to allow for public participation (subject to the limitations of Standing Order 29 d)

52. There being no participation from members of the public the meeting was reopened.

AGENDA ITEM 5 - Law and Order in the Parish

53. Reports from PCSOs Iantosca (Aylesford) and Tiller (Eccles, BBH and Walderslade) were distributed to all Members and attached at **Appendix A** to the bound copy of these Minutes.

AGENDA ITEM 6 - To confirm as a correct record the Minutes of the Council Meeting held on 15 September 2015

54. These Minutes were proposed as a correct record of the meeting by Cllr Gledhill, seconded Cllr Wright and actions included accepted. **AGREED**

AGENDA ITEM 7 - Matters Arising from the previous minutes (including those which required Members' action)

There were no matters arising.

AGENDA ITEM 8 - Committee Reports/Minutes: to consider and adopt; to deal with any matters arising

55. - Policy and Resources – 6 October 2015

Proposed by Cllr Gledhill, seconded Cllr Balcombe as an accurate record of the meeting and actions included to be accepted. **AGREED**

There were no matters arising.

56. – Policy and Resources – 3 November 2015

56.1 – Page 2, 11.2 – Amend heading to ‘Christmas 2015’

56.2 – Page 2, 11.2 (1) – Amend date to ‘Thursday 24 December 2015’

Subject to these amendments, it was proposed by Cllr Gledhill, seconded Cllr Mrs Gadd that these minutes be accepted as an accurate record of the meeting and actions included to be agreed. **AGREED**

Matters arising

56.3 – Page 2, Item 11 – **Staff Salaries and other employment issues** – It was proposed by Cllr Gledhill, seconded Cllr Mrs Gadd, that the Council confirm the recommendation of P&R for the proposed salary levels effective from April 2016 and other employment issues as minuted. **AGREED**

57. - Environment Services – 22 September 2015

Proposed by Cllr Balcombe, seconded Cllr Shelley as an accurate record of the meeting and actions included to be accepted. **AGREED**

There were no Matters arising

57 – Environmental Services – 27 October 2015

Proposed by Cllr Base, seconded Cllr Balcombe as an accurate record of the meeting and actions included to be accepted. **AGREED**

Matters arising

57.1 – Page 3, Item 6. Public Footpaths (Bridleways in the Parishes of Aylesford and Burham)

Clerk reported that in conjunction with Burham Parish Council, Cllrs Gledhill, Balcombe and himself will be attending a planning meeting for the preparation of the Statement of Case which has to be submitted to the Secretary of State by 8 December.

57.2 – Page 3, Item 7. Lighting

7.1 – KCC have now provided details of additional work they require to be done on York Avenue and Victoria Road before adoption can be carried out. Further report to be made to ESC on 24 November.

7.2 and 7.3 – Clerk is in detailed discussions with Streetlights Ltd re works required to Parish owned lighting, the drawing up of a detailed schedule and future maintenance. This could all involve considerable funding requirements. Clerk will make a full report to ESC on 24 November.

57.3 – Page 6, 7. Tunbury Recreation Ground

Work has commenced on installation of additional play equipment.

57.4 – Page 7, 17. Podkin Meadow – Installation of play equipment will commence following the Tunbury works.

58. – Planning – 6 October 2015

58.1 – Delete ‘Gledhill’ as Chairman and insert ‘Wright’. Delete ‘Wright’ from Present list and insert ‘Gledhill’.

Subject to these amendments, it was proposed by Cllr Wright, seconded Cllr Elvy, that these minutes be agreed as an accurate record of the meeting and action included to be accepted. **AGREED**

59 – Planning – 3 November 2015

It was proposed by Cllr Wright, seconded Cllr Elvy that these minutes be agreed as an accurate record of the meeting and actions included to be accepted. **AGREED**

There were no matters arising.

AGENDA ITEM 9 - **To receive the observations of the County Councillor**

60. There was no report to the meeting from Cllr Homewood.

AGENDA ITEM 10 - **To receive the observations of the Borough Councillors**

61. Cllr Mrs Sandra Hall reported that TMBC have postponed any decision on the proposed merging of the 3 Planning Committees. This was welcomed by Members.

62. Cllr Base reported that TMBC's relatively comfortable financial situation over recent years due to its housing stock transfer and the Kings Hill development is likely to be coming to an end. There is an expected 36% cut in funding from central Government and a cost cutting exercise to be carried out which could impact on the financial support given to Parish Councils and this matter was being considered by the TMBC Scrutiny Group. It was expected that 2016/17 would not be affected but there could be issues in future years.

AGENDA ITEM 11 - **Accounts for Payment**

63. - Payment list distributed to all Members and attached at **Appendix B** to these minutes.

14 payments totalling £1306.02 were checked and proposed for payment by Cllr Mrs Gadd, seconded Cllr Elvy. **AGREED**

AGENDA ITEM 12 - **To consider any other items of correspondence/Any Other Business**

64.1 - **Eccles Memorial Clock/Christmas Tree Site**

Following his recent inspection of the site the Clerk reported that urgent electrical work required in order to safely house and light the Eccles Christmas tree. Quotation of £1600 has been received. It was proposed by Cllr Gledhill, seconded Cllr Mrs Gadd that this be authorised to go ahead as soon as possible in order to allow the lighting ceremony on 3 December to go ahead. **AGREED**

Clerk

64.2 – **Blue Bell Hill Christmas Lighting**

Cllr Winnett asked if the BBH lights could be switched on in time for the Church Christmas Fayre on 28 November. Clerk will try and arrange this. **Clerk**

64.3 – **Rogue Emails**

Clerk reported some Members receiving emails reporting to come from the Council's old address and/or from previous Clerks and Members. He asked Members ensure they delete these without opening and ensure they only read and respond to emails coming from the following Council addresses:

info@aylesfordparishcouncil.org.uk

neil@aylesfordparishcouncil.org.uk

mel@aylesfordparishcouncil.org.uk

AGENDA ITEM 13 - Chairman to move that: 'The press and public be excluded from the remainder of the meeting as publicity for any confidential aspects of the business identified in agenda items 1 – 12 above would be likely to prejudice the public interest.'

There were no confidential items of business this evening.

AGENDA ITEM 14 - Closure of the meeting

There being no further items of business, meeting closed at 8.00pm.