

**AYLESFORD PARISH COUNCIL**  
**ENVIRONMENTAL SERVICES**  
**COMMITTEE**

**TUESDAY 22 MAY 2018**

**MINUTES**

**Present:** Cllrs Base (Chairman), Balcombe, Ms Dorrington, Elvy, Mrs Gadd, Gledhill, Ludlow, Rillie, Smith, and Wright

**In attendance:** Mr Harris, Clerk

**Apologies:** Cllrs Base, Ms Dorrington, Winnett

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**1. Apologies**

Cllrs Shelley (Personal commitment), Walker (personal commitment), Winnett (family commitment). Noted and reasons accepted.

**2. Declarations of Interests** – There were no declarations additional to those in the Register of Members’ Interests.

**3. Election of Chairman and Vice Chairman**

It was agreed that Councillor Base be elected Chairman and Councillor Ludlow Vice Chairman of the Committee

**A. FOOTWAYS/HIGHWAYS/LIGHTING MATTERS**

**1. General Highway** – No report to this meeting.

**2. Eccles Highway Matters**

**2.1 - Bull Lane/Pilgrims Way junction**

The Clerk has arranged to meet with KCC Officers on 28 June to discuss the scheme to ascertain their view, possible involvement and likelihood of their approval of any Parish Council funded scheme.

**3. Blue Bell Hill Highway Matters**

3.1 – Slow sign on slip road off the A229 towards Aylesford currently situated under the bridge. Request to be moved further up the slip road will be followed up again now the lighting repairs have been completed. **Clerk**

3.2 - Concern was also expressed about the lorry parking by the Lower Bell, the layby opposite the slip road by the Lower Bell and the closed slip road coming from Blue Bell Hill village. It was **agreed** to take this matter up with the County Councillor. **Clerk.**

#### **4. Aylesford Highway Matters**

4.1 - **Aylesford Village Square** - TMBC Conservation Department have agreed to the revised KCC materials specification for this project. Clerk has taken up the matter of updating the pricing schedule with KCC. Response awaited.

4.2 – **A20/Homebase Flooding** – It is understood that Kent Highways will be undertaking works in March/April to alleviate this problem. There has been no information regarding start date or sign of work being done. However in recent periods of heavy rain there does not appear to have been any flooding. Clarification re still awaited regarding permanent solution. Matter been taken up with County Councillor.

#### **5. Walderslade Highway Matters**

5.1 – Cllr Elvy raised the recent meeting held regarding the parking in the Tunbury area arising from the school. It was agreed that Cllr Base would take up with Cllr Keers, who had arranged the meeting, what was the agreed outcome of the meeting.

**6. Public Footpaths** - No report to this meeting.

**7. Street Lighting** - No report to this meeting.

**8. Car Parks** - No report to this meeting.

**9. Bus Services** - No report to this meeting.

**10. Any Other Business/Correspondence** - No report to this meeting.

### **B. RECREATION AND AMENITIES MATTERS**

#### **1. All Sites**

##### **1.1 - Play Equipment Enhancement Programme.**

The Play Equipment Enhancement Programme will need to be considered by the committee following the Clerk's report to Policy & Resources on 3 July on future special project funding allocations.

##### **1.2 - Grass Maintenance**

New in-house grass maintenance schedule has commenced. Initially affected by wet weather conditions but Clerk is monitoring progress.

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**2. The Hollow** - No report to this meeting. .

### 3. Ferryfield

3.1 – Security Measures – The Clerk reported that last Thursday there had been an unauthorised encampment on the Parish Council land to the side of the access road to the rugby club. Working with the Police and TMBC it was possible to remove this encampment by Friday evening. The Clerk had passed the Council’s thanks to both the Police and TMBC for their work on this matter. There was no significant damage other than the gate to the Racetrack being taken off its hinges.

In the meantime meetings have been arranged with 2 companies to see what can be done to improve security at Ferryfield, Forstal Road, BBH recreation ground and the Racetrack which would include works to the bund barriers, height barriers as well as installation of security bollards. In addition the use of rocks at appropriate locations could also be considered. However the committee felt that whatever was agreed should not change in any significant way the potential usage of these sites, the feeling being that the Council shouldn’t change just because of these incursions.

The committee were in favour of the proposals outlined to them and agreed to delegate to the Clerk, in consultation with the Chairman of the Council, to put in place the necessary security measures for the above sites up to a maximum of £10k ensuring best value for money.

#### **Agreed**

3.2 – North West Kent Dog Training Club event – 20 – 22 July 2018 – Already agreed.

3.3 – Replacement dog bin required - £209.49. Already agreed and awaited.

3.3 – Additional litter bin Coldharbour entrance. TMBC to supply, install and add to emptying schedule - approximate cost £300. **Agreed.** **Clerk**

3.4 – Use by KCC Children’s Centres for picnic and sporting activities **agreed and charges waived.** **Clerk**

3.5 – Ditton Army Cadet Force – The Clerk reported that they had made a request to use the Ferryfield on one or two occasions a month to undertake activities including using the Fitness trail. **Agreed and Charge waived.** **Clerk**

### 4. Forstal Road Recreation Ground

4.1 - Scout Fun Day – 15 July 2018. Date already agreed

4.2 – Parking for Aylesford Village Community Centre – The committee considered the scheme for a proposal to provide exclusive use of 12 spaces in the car park for the AVCC on certain occasions, a copy of their scheme is attached at Appendix A to these minutes.

The Committee considered the proposal in detail and agreed to reject the proposal as it did not want to give any part of the car park exclusively to any user particularly where it included posts even if they could be removed.

5. Allotments – No report to this meeting.

## **6. Eccles Recreation Ground**

6.1 - Additional dog bin request (Hawkes Road end) – £267.72. This has been cancelled as site requested is not on Parish land.

## **7. Tunbury Recreation Ground, Changing Rooms and Car Park**

7.1 - Changing room's condition and key situation. Clerk reported that the football club had emptied the changing rooms other than a few items. He would now need to assess the work needed and get contractors in as previously agreed.

**8. Blue Bell Hill Recreation Ground** - No report to this meeting.

**9. Blue Bell Hill Pond Site** - No report to this meeting.

**10. Cemetery** - No report to this meeting.

**11. Churchyard** - No report to this meeting.

## **12. Old Bridge Gardens**

12.1 – Private Planting – Clerk reported that the resident had agreed to remove the tree himself.

12.2 – Request for use for Aylesford Big Lunch – Sunday 3 June. **Agreed** free of charge subject to receipt of normal insurance/ risk assessment documents.

**13. Mill Hall (Beside Rose Cottage/Old Bridge)** - No report to this meeting.

**14. Yoakley Land** - No report to this meeting.

**15. Walderslade Open Spaces** - No report to this meeting.

## **16. St Marks Square, Belgrave Street car park, new car park**

16.1 – It was reported that there were holes in the road to the rear of Belgrave Street and the Clerk agreed to go and have a look. **Clerk**

## **17. Podkin Meadow**

17.1 - Long term project continuing and wild flower and grass seed sowing will take place in the near future.

## **18. Christmas Lights**

18.1 – Redundant TMBC lights – Cllr Base reported that TMBC had some redundant Christmas lights that they no longer needed but could possibly be used elsewhere and he agreed to get Borough Cllr Coffin to get in touch with the Chairman of the Council about Aylesford possibly having them.

**19. Any Other ESC Business/Correspondence** - No report to this meeting.

There being no further business, meeting closed at 8.37pm.