

Aylesford Parish Council

Policy & Resources Committee

Minutes of the Meeting held in the Aylesford Parish Council Office, Aylesford on Tuesday 4 April 2023

Present: Councillors Sullivan (Chairman), Balcombe, Beadle, Ms Dorrington, Mrs Eves, Fuller, Mrs Gadd, Gledhill, Ludlow, Mrs Ogun, Sharp, Shelley and Smith.

In Attendance: Melanie Randall (Clerk)

Apologies: Councillors Balcombe, Beadle, Shelley, Ms Oyewusi, Walker and Winnett.

1. Apologies for Absence

Apologies of Absence from Councillors Balcombe, Beadle, Shelley, Walker and Winnett were received, and the reasons for absence agreed.

2. Declarations of Interest

There were no declarations of interest additional to those contained in the Register of Members Interests.

3. Minutes of the last meeting held on 7 March 2023

It was **Agreed** that the Minutes from the meeting held on 7 March 2023 be approved as a correct record.

4. Accounts for Payment

The Council considered the Payment Schedule attached to the Agenda and Councillor Mrs Gadd proposed and Councillor Ms Dorrington Seconded and it was **Agreed** that 23 payments totalling £13,154.74 be made.

5. Finance Advisory Sub Committee

It was **Agreed** to note the minutes of the meeting held on 21 February 2023.

Note: There was no meeting on the 21 March 2023, due to there being no business to consider.

Noted

6. Law and Order

6.1 Police Report

No report received since the last meeting of this Committee.

A Councillor reported that there had been several thefts of bank cards from people in the Quarry Wood, Aylesford area. **Noted**

7. KALC

It was Agreed to note the Notes of the meeting held on 30 March 2023. **Noted**

8. TMBC/Parish Partnership Panel Meeting

There had been no recent meeting. **Noted**

9. Council Vacancies

There are no vacancies. However; the Chairman reported that Councillors Base and Winnett will not be standing for re-election. **Noted**

10. Public Convenience Review

The Chairman reported that he has followed up with Stuart Edwards at TMBC to request an update but received his out of office.

The Chairman and Clerk will continue to push for this project to be done. **Ongoing**

11. Adoption of Aylesford Station

There was no update. **Ongoing**

12. Kings Coronation Plaque for Coronation Gardens

The Clerk reported that the RBLI do have a plaque and showed the design to the members, to see if that is what they wanted. It is a 30cm circular design, the design was Agreed but a bigger one is preferred. Staff will enquire with the RBLI if this is possible. **Ongoing**

13. Additional Meeting of Full Council

Due to the Council having to comply with various deadlines for the approval of the Annual Governance Statement and Accounting Statement for submission to the external auditor Mazars an extra meeting of Full Council was **Agreed** to be scheduled in on Tuesday 13 June 2023. This will be a normal meeting of Council and all usual business will be conducted. **Closed**

14. Any Other Correspondence

The Clerk reported that she had received a 'Thank you' from the Heart of Kent Hospice in recognition of the donation the Council made in memory of the late Lloyd Green.

Councillor Fuller invited the Council to a Charity Football match being held by the Aylesford Football Club on Friday 14 April. Arrival is at 6pm where food and drink will be available with the match kick off at 7.45pm.

15. Duration of Meeting

8.08pm to 8.15pm