

Aylesford Parish Council

Policy & Resources Committee

Minutes of the Meeting held in the Aylesford Football Club Pavilion, Aylesford on Tuesday 6 December 2022

Present: Councillors Sullivan, Balcombe, Ms Dorrington, Mrs Eves, Fuller, Mrs Gadd, Gledhill, Rillie, Sharp, Shelley, Smith and Walker.

In Attendance: Melanie Randall (Clerk)

Apologies: Councillors Ludlow, Ogun, Oyewusi and Winnett.

1. Apologies for Absence

Apologies of Absence from Councillors Ludlow, Ogun, Oyewusi and Winnett were received, and the reasons for absence agreed.

2. Declarations of Interest

There were no declarations of interest additional to those contained in the Register of Members Interests, Councillor Fuller declared an interest in item 13 and took no part in the discussion or decision.

3. Minutes of the last meeting held on 4 October 2022

It was **Agreed** that the Minutes from the meeting held on 4 October 2022 be approved as a correct record.

4. Accounts for Payment

The Council considered the Payment Schedule attached to the Agenda and Councillor Ms Dorrington proposed and Councillor Balcombe Seconded and it was **Agreed** that 32 payments totalling £293,265.42 be made.

5. Finance Advisory Sub Committee

It was **Agreed** to note the minutes of the meeting held on 22 November 2022.

6. Law and Order

6.1 CCTV in the High Street, Aylesford

There was no further update.

Ongoing

6.2 Police Report

It was Agreed to note the November report.

Noted

The Clerk informed the committee that come June 2023 it is expected that there will no longer be a dedicated PCSO for each area instead there will be a Task Force Team of a handful of Officers who will be allocated certain areas for that week/day. Current PCSO's will be asked to reapply for their jobs early next year.

7. KALC

It was **Agreed** to note the **Notes** from the meeting held on 12th October 2022 and the AGM held on 19th November 2022.

Noted

8. TMBC/Parish Partnership Panel Meeting

It was **Agreed** to note the Notes from the meeting held on 3rd November 2022.

Noted

9. Councillor Resignation

The Chairman informed the Committee that he had received the resignation of Councillor Williams to take effect immediately. Members expressed their appreciation for the contribution he has made at meetings and wished him well.

Noted

10. Council Vacancies

Due to the resignation of Councillor Williams there is now a vacancy for Aylesford South. The Clerk will inform TMBC this week of the resignation and as required will display the Vacancy Notice.

Noted

11. Public Convenience Review

The Clerk reported that a Building Control application has now been by TMBC for the actual works. Once approved TMBC will appoint a contractor and confirm some start dates.

Ongoing

12. Adoption of Aylesford Station

Councillor Shelley reported that progress is still somewhat slow. The logos for the storyboards have been agreed.

Ongoing

13. Aylesford Christmas Market

The Clerk reported that the market was a great success and had a higher footfall than last year. The Market had to be self-funding this year which was achieved. Gallaghers provided all the manpower to erect and dismantle the huts, lighting and many other

ad-hoc tasks that were required. Without their continued support in this area, the Christmas Market would struggle to go ahead, their support is very much appreciated. Early indications suggest a donation to the Kent Air Ambulance of £1,000 and £50.00 to Young Minds. Places for 2023 are going fast, with many already booking for next year, 7 of the 10 available huts have already been secured as well as a number of inside stalls. Next year's date is Saturday 2nd December 2023.

The Chairman thanked the Clerk and Maintenance Supervisor for the hours and dedication they have spent to ensuring the market was such a popular and successful event. **Closed**

14. Maintenance Contract for all Annual Safety Tests

The Clerk asked the Council to consider renewing the annual contract as it worked very well this past year. The contract covers the Intruder Alarm, CCTV, Fire Alarm, PAT Testing in the Parish Office, Electrical Test at Eccles Memorial Clock, Emergency Lighting Test and 5x Callouts. There is a small increase of 2.5%, meaning the cost for 2023 is £1,483.50.

It was **Agreed** to proceed with the Maintenance Contract. **Closed**

15. Grant Award Policy

It was **Agreed** to adopt the revised Policy. **Closed**

16. SLCC Membership

The Clerk sought approval to renew the subscription to the Society of Local Council Clerks (SLCC) which is the professional body for Clerks. Membership cost is based on the Clerks salary therefore the cost will be £296.00.

It was **Agreed** to renew the subscription. **Closed**

Any Other Correspondence

The Chairman invited members to drinks and nibbles in the Parish Office after the meetings on the 13th December.

14. Duration of Meeting

8.07pm to 8.32pm