

Aylesford Parish Council

Policy and Resources Committee

Minutes of the Meeting held on 2 July 2019

Present: Councillor Balcombe (Chairman) and Councillors Ms Dorrington, Mrs Gadd, Gledhill, Ludlow, Rillie, Shelley, Smith and Sullivan..

In Attendance: Neil Harris (Clerk) and Melanie Randall (Assistant Clerk and Finance Officer)

Apologies: Councillors Ms Oyewusi, Walker, Williams, Winnett and Wright.

1. Apologies for Absence

Apologies of Absence from Councillors Ms Oyewusi (unwell), Walker (work commitment), Williams (holiday), Winnett (unwell) and Wright (holiday) were received, and the reasons for absence agreed.

2. Declaration of Interests

There were no declarations of interest additional to those contained in the Register of Members Interests.

3. Minutes of the Meeting held on 4 June 2019

It was **Agreed** that the Minutes of the meeting held on 4 June 2019 be approved as a correct record and signed.

4. Accounts for Payment

The Council considered the Payment Schedule attached to the Agenda and Councillor Shelley proposed and Councillor Mrs Gadd seconded and it was **Agreed** that 38 payments totalling £17731.43 be made.

5. Finance Advisory Sub Committee

The Committee received the minutes of the Finance Advisory Sub Committee held on 25 June 2019. It was **Agreed** to note the minutes of the meeting held on 25 June 2019

6. **Financial Matters**

There were no financial matters reported to the meeting.

7. **Scout Hut Lease**

The Clerk had no update to report on the Scout Hut Lease.

8. **Law and Order**

The Committee considered the monthly update for May from the local PCSO, a copy of which was attached to the Agenda.

9. **Flood Defences**

The Clerk reported that the Community Flood Plan Exercise was held on Thursday 27 June and had been very successful and well attended. There was a lot of work coming out of this exercise with the Flood Plan requiring amendment and clarification in many places. The Clerk would update the committee on this work as it progresses.

10. **KALC - Subscription**

It was **Agreed** to renew membership of KALC at an annual cost of £1300.

11. **KALC – Training**

The Clerk reported that following the recent election KALC had informed the Council of training for new Councillors. The Clerk indicated that this training could be useful for new Councillors and those who have been elected more recently who feel that they would benefit from this type of training. He indicated that the training would cost £60 per person. The committee felt that the training would be useful and **Agreed** that any Member wishing to undertake the training be authorised to do so at a cost of £60 each.

12. **TMBC Parish Partnership Panel**

The committee received the report from Councillor Shelley on what had happened at the recent meeting of the Panel held on 13 June which was attached to the Agenda.

13. **Council Vacancies**

It was **Noted** that the current vacancies on the Council were as follows: -

Aylesford South - 2, Eccles - 1, Walderslade – 1.

14. Co-option to the Council Requests

The Clerk reported that the Council had received requests from Mr Peter Homewood and Mr Steve Beadle for co-option to the Council. Statements setting out their reasons for wanting to join the Council and what they could bring to the Council were submitted to the committee. Following careful consideration of these statements it was **Agreed to recommend to the Council** that Mr Peter Homewood and Mr Steve Beadle be co-opted to the Council.

15. Eccles War Memorial Clock

The Clerk reported that Historic England were considering listing the Eccles War Memorial Clock Tower and asked whether the Council had any comments. It was **Agreed** that Historic England be informed that the Council would support Eccles War Memorial Clock Tower being listed.

16. Request for Easement across Old Bridge Gardens

The Clerk reported that he had received a request from the Solicitors representing the prospective purchasers of the Little Gem Public House requesting the Council for an easement across over the land known as the Old Bridge Gardens on a given route to serve the aforementioned property and that this easement be in perpetuity. It has been clarified in further correspondence that the easement would be for emergency exit only. The committee felt that emergency exit to the Old Bridge Gardens would not be prevented by not having an easement and therefore **Agreed** that the request for an easement as described in detail above be refused.

17. Land at Wildfell Close – Establishment of Charitable Incorporated Organisation

The Clerk reported that he had received a request from Boxley Parish Council as to whether the Council were willing to consider the principle of an appointment of a trustee to serve on the charitable incorporated organisation being set up to manage woodland and open space in the area of land between Tunbury Avenue and Wildfell Close part of which is in Aylesford Parish. It was **Agreed** that the Council would be happy to appoint a trustee to this charitable incorporated trust and that when such an appointment is requested that Councillor Tom Shelley be the Council's representative.

18. Charity Donation Bank

The Clerk reported that he had received a request from a charity on whether it could locate a clothing donation bank at the Forstal Road car park or at any of its other sites. It was **Agreed** to refuse this request.

19. Duration of Meeting

8.15pm to 8.52pm