

AYLESFORD PARISH COUNCIL  
**POLICY & RESOURCES COMMITTEE**

**TUESDAY 6 MARCH 2018 – 8.20pm**

**MINUTES**

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**Present:** Cllrs Balcombe (Chairman), Base, Ms Dorrington, Elvy, Mrs Gadd, Gledhill, Rillie, Shelley, Smith, Wright

**In attendance:** Mr Harris, Clerk Mrs Collier, Deputy Clerk

**Apologies:** Cllrs Ludlow, Walker, Winnett

**1. Apologies**

The apologies of Cllrs Ludlow (work commitment), Walker (TMBC meeting) and Winnett (personal) were noted and reasons accepted.

**2. Declarations of Interests** – There were no declarations of interest additional to those contained in the Register of Members' Interests.

**3. Accounts for Payment**

List attached at **Appendix A** was checked and proposed by Cllr Shelley, checked and seconded by Cllr Elvy. 32 payments totalling £19408.21.

**4. Finance Advisory Sub Committee**

Ratification of the FASC meeting held 6 March and decisions taken. Attached at **Appendix B** to these minutes. **Agreed**

Matters arising

8. Statement of Internal Control for year ending 31 March 2018. Recommended to Council (20 March 2018).

9. Financial Regulations. Recommended to Council (20 March 2018).

10. Appointment of Internal Auditor. Recommended to Council (20 March 2018).

**5. Law and Order**

The Clerk has been advised that PCSOs will now be attending Parish Council meetings 3 times a year in order to take questions on local law and order matters from councillors or the public and/or to report on relevant incidents. They will not have specific reports on crime figures to hand which are available on line.

**6. Rugby Club/Netball League** - No report to this meeting.

## **7. Flood Defences**

Environment Agency has requested Parish Council assistance to fund AVCC hire costs for Flood Warden Training day - £42. **Agreed.**

## **8. Council Vacancies**

Vacancies cleared for co-option. All advertised on website and local noticeboards.

3 Aylesford South    1 Eccles    1 Blue Bell Hill

## **9. Parish Office**

New flooring and decorating. Work completed.

**10. KALC Meetings** – No report to this meeting.

## **11. TMBC/ Parish Partnership Panel Meetings**

Cllr Shelley attended meeting on 15 February and gave his report. Attached at **Appendix C** to the bound copy of these minutes.

## **12. Any Other Business/Correspondence**

There being no further business, meeting closed at 8.27pm.