

**AYLESFORD PARISH COUNCIL
POLICY & RESOURCES COMMITTEE**

**TUESDAY 6 NOVEMBER 2018
Commenced 8.25pm**

MINUTES

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Present: Cllrs Balcombe (Chairman), Ms Dorrington, Elvy, Gledhill, Homewood, Ludlow, Rillie, Shelley, Wright

In attendance: Mr Harris, Clerk Mrs Collier, Deputy Clerk

Apologies: Cllrs Mrs Gadd, Smith, Walker, Winnett

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1. Declarations of Interest – There were no declarations of interest additional to those contained in the Register of Members' Interests.

2. Apologies

Apologies received, reasons noted and accepted as follows: Cllrs Mrs Gadd (holiday), Smith (holiday), Walker (TMBC meeting), Winnett (family commitment).

3. Accounts for Payment - Payment list attached at **Appendix A**

41 payments totalling £22,514.72 were checked and proposed for payment by Cllr Shelley, checked and seconded by Cllr Elvy. It was noted that the invoices for SSE (Swalec) items DD1003 and DD1004, £15.66 and £300.12 respectively were missing from the file. All payments were **agreed** in principle subject to the missing paperwork being located and signed off. Post Meeting Note: Invoices located, Cllr Shelley will be asked to sign these two payments off. **Clerk**

4. Finance Advisory Sub Committee

Ratification of the FASC meeting minutes held 23 October 2018 attached at **Appendix B**. Proposed by Cllr Shelley as an accurate record of the meeting and agreement to the recommendations made. Seconded Cllr Elvy. **Agreed.**

There were no matters arising.

5. CCTV Specifications and Quotes

5.1 - Tunbury Hall and Car Park. 3 Quotations received. Cllr Shelley to liaise with Tunbury Hall Committee and report back to the Clerk.

5.2 - Parish Office and Car Park . The Clerk reported that 3 quotations had been received to replace the existing CCTV system in the Parish Office. Quotations are for the replacement of the existing system and also for existing plus 3 additional cameras, 2 of which would be for the car park. It was felt that the camera for the car park would be useful but it was agreed to defer a final decision on the replacement CCTV and on the number of cameras until after the meeting with AVCC and the Football Club on the car park – see 7. below.

6. Scout Hut Lease and Grant/Loan Application

Draft lease has been received from the Council's solicitors. According to Land Registry there is a query on a strip of land which appears to remain in the ownership of the Yoakley Trust having not been transferred to the Parish Council at the same time as all the other land on the north side of the Forstal Road. Clerk is liaising with the Yoakley Trust, who were unaware of this, to try and negotiate transfer to the Parish Council as soon as possible so the Scouts can progress with work currently on hold. Some legal transfer fees are likely to be involved which Members **agreed** the Parish Council would meet.

7. Aylesford Recreation Ground Car Park

AVCC Committee have requested a meeting with the Parish Council to discuss parking and height barrier issues. This was **agreed** and that the Aylesford Football Club should also be invited to attend. Cllrs Balcombe, Mrs Gadd and the Clerk to represent the Parish Council. Clerk to arrange mutually convenient meeting date. Post meeting note: To be held on Thurs 22 November -2pm. **Clerk**

8. Law and Order

Cllr Ludlow reported that Cllr Andrew Kennedy has arranged a public meeting with Matthew Scott, the Kent Police and Crime Commissioner – Friday 24 November – 10am – Red Bull PH, Eccles. Anyone with issues to raise is invited. It was noted this meeting was arranged personally by Cllr Kennedy with no Parish Council involvement.

9. Rugby Club/Netball League - No report to this meeting.

10. Flood Defences - No report to this meeting.

11. Council Vacancies

3 Aylesford South 1 Blue Bell Hill

12. KALC Meetings

Cllr Shelley's report from meeting held on 4 October 2018 attached at **Appendix C**. The Chairman thanked Cllr Shelley for attending and for his report.

Annual Meeting – 17 November 2018. Cllr Shelley unable to attend. Papers available in the Parish Office if any other Member is able to attend.

13. TMBC/ Parish Partnership Panel Meeting

Next meeting 15 November 2018. Cllr Shelley to attend.

14. Community Warden – Office Space

Awaiting further information from Community Warden Debbie Foreman on requirements and arrangements made between other CWs and their Parish Councils.

15. Any Other Business/Correspondence

15.1 - Aylesford Christmas Lighting - Clerk reported on a suggestion to light one of the trees in Aylesford village square. These would be permanently installed lights in the tree similar to the one on the verge at the village entrance – quotation £978. Lights to be installed for this year (2018). It was proposed by Cllr Rillie, seconded Cllr Ms Dorrington, that this price be accepted and lights ordered. **Agreed Clerk**

15.2 – Victoria Road, Walderslade Noticeboard. Cllr Shelley reported that a resident had asked why this noticeboard had been removed. Clerk reported that the board became derelict a couple of years ago and it was felt at the time there were sufficient boards in nearby locations. Local Members to liaise with the Clerk if they wished to see the board replace. **Walderslade/Clerk**

There being no further business, meeting closed at 9.00pm.