

**AYLESFORD PARISH COUNCIL  
POLICY & RESOURCES COMMITTEE**

**TUESDAY 7 MAY 2019  
Commenced 8.08pm**

**MINUTES**

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**Present:** Cllrs Balcombe (Chairman), Ms Dorrington, Mrs Gadd, Gledhill, Ludlow, Rillie, Shelley, Smith, Winnett and Wright

**In attendance:** Mr Harris, Clerk Mrs Randall, Assistant Clerk and Finance Officer

**Apologies:** Cllrs Base and Homewood.

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**1. Declarations of Interest**

There were no declarations additional to those contained in the Register of Members Interests.

**2. Apologies**

Received and reasons accepted as follows: Cllrs Base (holiday), and Homewood (unwell).

**3. Accounts for Payment**

The Committee considered the Payment Schedule which was circulated with the Agenda. Checked and proposed by Cllr Shelley, checked and seconded Cllr Mrs Gadd and **agreed** for payment.

**4. Finance Advisory Sub Committee**

The Committee considered the minutes of the Finance Advisory Sub Committee held on 23 April 2019 which was circulated with the Agenda. It was proposed as an accurate record of the meeting by Cllr Shelley, seconded by Cllr Wright and all recommendations **agreed**.

**Recommended:** That Council approve the Statement of Control 2019 attached to these minutes

**5. Financial Matters**

5.1 Earmarked Reserves – The Committee considered the document circulated by the Clerk with the Agenda and **noted** the report.

**6. Scout Hut Lease and Grant/Loan Application**

The Clerk reported that he, the Chairman and Cllr Mrs Gadd had met with representatives from the Scout Group and from the Aylesford Pre School (prospective tenants of the Scout hut) to discuss their proposals for the Scout hut. They set out in more detail the progress on the scout hut including their proposal to have

the Aylesford Pre School as their main tenant. They also detailed their request for financial support from the Council which had changed in detail several times leading up to the meeting. The request was for significant financial support.

The Council responded that the level of financial support being requested was more than the Council were capable of funding. Discussion then ensued on how the Council could assist them and that the Clerk would be happy to assist them in any discussions with other organisations to assist in raising funds for the project. He has not been asked to assist at present.

The Clerk further reported he had sent a copy of the final draft lease to the Scouts and their comments were still awaited.

In terms of the Pre School Nursery further discussions had taken place and agreement had been reached for them to take up a temporary home at the Aylesford Football Club Pavilion.

## **7. Law and Order**

The Committee considered the monthly update from the local PCSO, a copy of which is attached to these minutes.

## **8. Rugby Club/Netball League**

8.1 – Use of Ferryfield by the Rugby Club for parking – The Clerk reported that the cost of the works to make good the damage to the surface and bollard in the area of the small bund barrier was £755. It was **agreed** to accept this quote and proceed with the work. **Clerk**

The Committee then considered the options in relation to the hiring of the Ferryfield to the Rugby Club:-

1. Continue with agreement to hire free of charge provided ground conditions are suitable, subject to agreement by the Club to pay all or a contribution towards the cost of the hardstanding
2. That the Council pay for the hardstanding and charge the Rugby Club an agreed fee each time it is used – a comparable rate to hire by the circus would be £100.
3. That the Council refuse any further requests from the Rugby Club to hire Ferryfield for parking.
4. Take no further action and continue as present subject to the Rugby Club being informed that any future damage would lead to them having to pay to make any repair good.

It was **agreed** that Option 4 be adopted and implemented.

**Clerk**

## **9. Flood Defences**

The Clerk reported that the Community Flood Plan Exercise will be held in Aylesford village on Thursday 27 June at 11.00am. Staff and Councillors will need to be involved in this event.

## **10. Council Vacancies**

Following the Election, the vacancies will be

5 Aylesford South    1 Blue Bell Hill    1 Eccles    1 Walderslade

## **11. KALC**

11.1 - Community Awards Scheme 2019. Presentation to be made to Archie Mitchell at 7pm prior to Parish Annual Meeting on 21 May 2019. Archie has confirmed attendance.

11.2 – It was **agreed** that Councillor Shelley would attend KALC (T&M) Annual Meeting on 23 May 2019 on behalf of the Council.

**Councillor Shelley**

## **12. TMBC/ Parish Partnership Panel Meeting**

No report to this meeting.

## **13. Parish Council Public Relations**

The Clerk reported on progress with regard to social media and works to Parish website and potential facebook page.

## **14. Committee Structure**

The Clerk reported that with the Council restructure implemented and generally with a lack of business in August that it would be appropriate to cancel all meetings in August with the exception of Planning Committee. It was **agreed** that no meetings be held in August other than the Planning Committee. **Clerk**

## **15. May 2019 Parish Council Elections**

Election Expense Forms must be submitted to the Returning Officer at TMBC by 28 May 2019.

## **16. Any Other Business/Correspondence**

16.1 – Royal British Legion County Parade – The Clerk reported that this event was being held in the Garden of Honour this year to mark the RBLI's Centenary Year. The Chairman and Councillors would be invited to attend on Sunday 30 June at 3pm.

16.2 - RBLI Centenary Ride to Ypres – The RBLI have made a request for a donation of £500 towards adaptation works to the bikes to be used on the RBLI centenary ride to Ypres. Donation of £500 **agreed**.  
**Clerk**

There being no further business, meeting closed at 8.43pm.