

AYLESFORD PARISH COUNCIL
POLICY & RESOURCES COMMITTEE

TUESDAY 9 JANUARY 2018
Commenced 8.00pm

MINUTES

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Present: Cllrs Balcombe (Chairman), Base, Ms Dorrington, Elvy, Gledhill, Ludlow, Rillie, Shelley, Smith, Walker, Winnett, Wright

In attendance: Mr Harris, Clerk Mrs Collier, Deputy Clerk

Apologies: Cllr Mrs Gadd

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1. Declarations of Interest – There were no declarations of interest additional to those contained in the Register of Members' Interests.

2. Apologies – Cllr Mrs Gadd (unwell). Apology and reason noted and accepted.

3. Accounts for Payment

List attached at **Appendix A**. 55 payments totalling £35,555.98 checked and proposed for payment by Cllr Shelley, checked and seconded for payment by Cllr Elvy. **Agreed**

4. Finance Advisory Sub Committee

Minutes of meeting held on 12 December 2017 – Attached at **Appendix B**. Proposed as a correct record of the meeting and recommendations accepted by Cllr Shelley, seconded Cllr Elvy. **Agreed**

There were no Matters arising

5. Parish Council Major Schemes

The Clerk presented a draft list of proposed Major Schemes for the future:

1. Playground Enhancement Programme – Environmental Services Committee
2. Cemetery Expansion – Environmental Services Committee
3. Elimination of Grounds Maintenance contracts - Environmental Services Committee
4. Consideration and Possible Take Up of Highways Grounds maintenance work – Environmental Services Committee

5. Yoakley Land – Environmental Services Committee

6. Neighbourhood Plan – Planning Committee

These schemes were accepted as an appropriate way forward for the Parish Council and it was **agreed** that the Clerk should report back within the next 6 – 9 months to the appropriate committee on the detail of taking these schemes forward including any initial ideas relating to funding. It was also **agreed** that the P&R Committee should retain overall responsibility for the programme and receive regular updates on the progress of the schemes.

6. 2018/2019 Budget and Precept

The Clerk's report attached at **Appendix C** and detailed budget sheets attached at **Appendix D** to the bound copy of these minutes were discussed and considered.

Precept – It was proposed by Cllr Elvy, seconded Cllr Winnett that a precept increase for 2018/19 of 3.27% to £56.19 should be recommended to Full Council on 16 January 2018. **Agreed**

Budget – It was proposed by Cllr Balcombe, seconded Cllr Elvy that the detailed budget sheets for 2018/19 be recommended to Full Council on 16 January 2018. **Agreed**

7. Defibrillator – Aylesford Village

The Clerk reported that following his presentation to P&R on 5 December 2017, Archie Mitchell has now raised the full amount of money required to purchase, install and maintain the village defibrillator and therefore the Clerk has authorised payment of the Parish Council grant (funded from councillor microgrant underspends). This was welcomed by Members.

8. Law and Order – No report to this meeting.

9. Rugby Club/Netball League - No report to this meeting.

10. Flood Defences – No report to this meeting.

11. Council Vacancies

Vacancies cleared for co-option. All advertised on website and local noticeboards.

3 Aylesford South 1 Eccles 1 Blue Bell Hill

12. Parish Office

12.1 – New flooring proposals and decorating.

Vinyl flooring for entrance hall and maintenance staff areas - already authorised at a cost of £1477.
Carpet for main office and Clerk's office – already authorised at a cost of £1102.
Installation due in February 2018.

All rooms to be decorated (in-house) beforehand.

12.2 – **Committee room furniture.** Already authorised at a maximum cost of £1200. Expected mid January 2018.

13. KALC Meetings

13.1 - AGM and general meeting 4 January 2018. Cllr Shelley attended and submitted the report attached at **Appendix E.**

Concern was expressed by Members regarding the possible removal of bus subsidies and the unreliability of bus services for local villages. Cllr Ludlow referred to a future consultation process by KCC on bus subsidies and will pass the information to the Clerk. **Ludlow**

14. TMBC/ Parish Partnership Panel Meetings – No report to this meeting.

15. Any Other Business/Correspondence

15.1 – A20 Flooding at Quarry Wood Industrial Estate (Homebase). There were repeated major flood incidents at this junction over the Christmas and New Year period. There have been newspaper reports on KCC plans to install a pumping station on the adjacent retail site land. The Clerk was asked to follow this up with KCC for confirmation and timescale. **Clerk**

15.2 – BBH Slip Road Lighting – Cllr Smith reported that the repair work to these lights is still outstanding. Work was scheduled (following a 9 month wait) for beginning of December but was postponed due to bad weather. Clerk to enquire when work will be rescheduled. **Clerk**

15.3 – Old Bridge Aylesford (Southern Water) – SW have sought the Council’s assistance to install equipment from the Old Bridge to monitor water quality and fish activity. Members had no objection to access over Council to the Old Bridge but SW will require authority from KCC Highways and English Heritage regarding any equipment being attached to the Bridge itself. **Clerk**

There being no further business, meeting closed at 8.45pm.