

AYLESFORD PARISH COUNCIL
MEETING OF THE COUNCIL
AT TUNBURY HALL, CATKIN CLOSE, WALDESLADE
20 AUGUST 2013
[To be Confirmed at the next Meeting]

MINUTES

Present: Cllrs Gledhill (Chairman), Balcombe, Base, Elvy, Mrs Gadd, Green, Rillie, Tiller, Wright

Others: 5 Members of the Public
Borough Councillor Sullivan

In attendance: Mrs Collier, Acting Clerk

Apologies: Cllrs Mrs Brooks, Ms Hurley, Homewood, Smith, Winnett

AGENDA ITEM 1

54. Declarations of Interest additional to those disclosed in the Members' Register of Interests

There were no other declarations of interest additional to those listed in the Members' Register of Interests.

AGENDA ITEM 2

55. Apologies for absence - Noted.

AGENDA ITEM 3

56. Chairman's Announcements

56.1 – Cllr Gledhill welcomed Members of the Public, in particular Clive Stanley who set up and is currently managing the Council website.

56.2 – There would be Closed Session at the end of the Open Meeting relating to Aylesford Village Flood Defence issues.

56.3 – The Chairman reported to Members the visit of five members of the Scott family from Kitscoty in Alberta, Canada on 13 August. With Members of the Council they visited the Parish Office, Aylesford Village, Kits Coty stones and Blue Bell Hill viewing point. They presented the Parish Council with a framed aerial photograph of their Kitscoty village and

other photographs both historical and present day. Cllr Gledhill presented them with two books – Pictorial Views of Aylesford, Eccles and Burham and A Steep High Hill (Blue Bell Hill). The visitors enjoyed their visit and Cllr Gledhill thanked Members and Janet who participated in making the visit successful.

AGENDA ITEM 4

57. Adjournment of the meeting to allow for public participation (subject to the provisions of Standing Order 1(d))

57.1 – Resident of Blue Bell Hill asked if there was any up date regarding the planning application for a natural burial ground in Common Road.

Cllr Sullivan undertook to update Members and the public in his report at 62.2 below.

AGENDA ITEM 5

58. Law and Order in the Parish

58.1 **Crime report** distributed to Members and attached in the bound copy of the minutes at **Appendix A**.

Walderslade Members queried the report relating to criminal damage to a car in Sheraton Court as they were unaware of any flats or designated parking areas at this site. Acting Clerk will clarify with PCSOs. **Clerk**

58.2 **Police & Crime Commissioner Event** – Cllr Gledhill reported on this event he attended on 31 July. Cllr Gledhill commented that it was apparent at the meeting that other Parish Councils suffer with the same minor crime incidents as Aylesford ie. speeding and vandalism issues. Full report available in the Parish Office.

58.3 – Acting Clerk reported recent vandalism at Tunbury Recreation Ground involving swing and safety surface damage which may require urgent attention; and the breaking down of the post housing the lifebuoy in Yoakley Land, this will be reinstated in the autumn. All matters have been reported to the police.

AGENDA ITEM 6

59. To confirm as a correct record and to sign the minutes of the meeting held on 16 July 2013

Minutes were proposed as a correct record by Cllr Gledhill, seconded Cllr Elvy and **agreed**.

AGENDA ITEM 7

60. Matters Arising from the previous minutes (including those which required Members' action)

60.1 – Page 2, 41.4 – PCSOs have reported to the Acting Clerk that they were aware of the incident in Walderslade Woods but that it had been recorded by Medway police.

60.2 – Page 4, 47.1 – Flood Defences – Public meetings/exhibitions will be held by the Environment Agency in the Aylesford Village Community Centre on 30 August and 13 September – 2pm to 8pm.

AGENDA ITEM 8

61. **To receive the report of the County Councillor**
Apologies received from Cllr Homewood. No report.

AGENDA ITEM 9

62. **To receive the reports of the Borough Councillors**

Cllr Sullivan – Blue Bell Hill and Walderslade

62.1 – Cllr Sullivan reported that TMBC are taking the owner of the demolished **Upper Bell Public House** to court on 3 September regarding non-compliance with the requirement to remove fencing and the dumping of demolition materials on adjacent land rather than complete removal/legal disposal from site. He is also aware that KCC taking legal action against the owner regarding highway matters.

There is no further information to date regarding the future use of the site. Cllr Sullivan undertook to follow this up with TMBC as the appearance of the site at the present time is very detrimental to the area as a whole.

62.2 – **Natural Burial Ground Application, Common Road, BBH** – Cllr Sullivan reported that this application will go before TMBC Planning Committee on 29 August with a recommendation from officers to refuse permission.

62.3 – **Salt Bin, Catkin Close, Walderslade** – Cllr Sullivan reported that he had received a request from a resident of Catkin Close for a salt bin in the area. He asked that local Parish Council members consider this. Cllr Elvy undertook to review this but it was initially thought Catkin Close as a flat area was not a priority site. **Elvy**

Cllr Balcombe – Aylesford

62.4 – **Aylesford Station Road Level Crossing** – Cllr Balcombe reported receipt of night time closure dates during September/October/November 2013. To be circulated. **Clerk**

AGENDA ITEM 10

Committee reports/minutes: to consider and adopt minutes, and to deal with any matters arising

63. **ENVIRONMENTAL SERVICES – 23 July 2013**

It was proposed by Cllr Tiller, seconded Cllr Mrs Gadd, that these minutes be accepted as a true record of the meeting and the actions proposed agreed. **AGREED**

Matters Arising/Other ESC Business

63.1 – Page 2, 1.1 – **Annual Play Equipment Inspection** – Will be done 23 September 2013.

63.2 – Page 3, 4.1 and 4.3 – **Forstal Road Rec** - Church Fayre and Soccer Camp successful events.

63.3 – Page 3, 6.1 **Eccles Rec** - Funfair. Successful event. One complaint received regarding level of noise.

63.4 – Page 4, 6.5 – **Eccles Rec** - Litter bins – Installed.

63.5 – **Eccles Rec** – Acting Clerk reported urgent fencing repairs required - £275. **Agreed**

63.6 – **Eccles Rec** – Acting Clerk will be asking next ESC to consider installation of a self closing gate in the gap in the fence adjacent to the play equipment area which is causing concern to some parents. Noted.

63.7 – **Tunbury Rec** – Acting Clerk reported recent vandalism to swing seat (repair already carried out) and swing surfacing. All reported to police. Surfacing will require urgent repair as currently quite a large deep hole – potential trip hazard. Hole is a previously patched area so quotes being obtained to resurface whole area. ESC to consider.

63.8 – **Yoakley Land** – Newly resited lifebuoy vandalised. Will be reinstated in the autumn when water levels start to rise again. Reported to police.

63.9 – Page 5, 17.4 – **Blue Bell Hill Christmas Lights** – Quote received for three new trees - £6345. To be considered at ESC but Cllr Tiller asked that his support for this project be noted as he cannot attend that meeting.

64. POLICY AND RESOURCES – 6 August 2013

It was proposed by Cllr Gledhill, seconded by Cllr Wright, that these minutes be accepted as a true record of the meeting and the actions proposed agreed. **AGREED**

Matters Arising/Other P&R Business

64.1 – Page 1, 3. 5. KCC Debt. Still not paid.

64.2 – Page 1. 3. 7. 1% bond purchased 14 August.

64.3 – Page 1, 3. 10.3 – New Clerk – Second satisfactory reference received.

64.4 – Page 2, 10. **Rugby Club – Defibrillator Presentation** – Plaque wording agreed. Presentation will be at Vice President’s lunch 12 October. Cllr Gledhill, Janet Collier, Karen Flindell and guest invited. Will be followed by Aylesford v Maidstone match. Further tickets can be purchased and Cllr Mrs Gadd offered to co-ordinate this.

65. PLANNING – 6 August 2013

It was proposed by Cllr Wright, seconded by Cllr Balcombe, that these minutes be accepted as a true record of the meeting and the actions proposed agreed. **AGREED**

Matters arising/Other Planning Business: - No other matters for this meeting.

AGENDA ITEM 11

66. Accounts for Payment – Cheque list distributed to all Members and attached at Appendix B.

Cllr Gledhill had checked and approved the cheque list earlier today.

21 payments totalling £15233.52 were proposed for payment by Cllr Gledhill, seconded Cllr Elvy. **AGREED**

AGENDA ITEM 12

67. To consider any other items of correspondence/Any Other Business

67.1 – Gallagher – Invitation to attend the first meeting of Hermitage Quarry Management Advisory Group on 17 September at the Quarry office, off Hermitage Lane. Neil Harris to be asked to attend.

67.2 – TMBC Mayor’s Charity Karting Evening – 30 September. Details distributed to all Members.

67.3 – TMBC Local Plan Review Event – 26 September – TMBC offices – Neil Harris to attend.

67.4 – Acting Clerk asked for authority for Lee Randall, Maintenance Supervisor, to work on Bank Holiday Monday (26 August 2013) at double time for play ground checks/litter clearance. **AGREED**

AGENDA ITEM 13

68. Chairman to move that: ‘The press and public be excluded from the remainder of the meeting as publicity for any confidential aspects of the business identified in agenda items 1 – 12 above would be likely to prejudice the public interest.’

A Closed Session was held to consider Flood Defence funding request.

Meeting then reopened.

AGENDA ITEM 15

69. Closure of the meeting at or before 9.30pm

There being no further business, the meeting closed at 8.30pm.