

AYLESFORD PARISH COUNCIL

**TUESDAY 4 FEBRUARY 2014**

**Commenced 8.10pm.**

**POLICY & RESOURCES COMMITTEE  
MINUTES**

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**Present:** Cllrs Gledhill (Chairman), Base, Elvy, Mrs Gadd, Rillie, Smith, Tiller, Winnett, Wright

**In attendance:** Mr Harris, Clerk Mrs Collier Deputy Clerk

**Apologies:** Cllrs Ambrose, Ms Hurley, Mrs Brooks, Balcombe

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**1. Apologies - Noted.**

**2. Declarations of Interest** -There were no declarations additional to those contained in the Register of Members Interests.

**3. FASC Minutes of 28 January 2014**

Attached at **Appendix A. Agreed** for accuracy and recommendations accepted.

There were no matters arising.

**4. Accounts for Payment – Payment list attached at Appendix B**

26 payments totalling £14618 were proposed for payment by Cllr Mrs Gadd, seconded Cllr Elvy and **agreed.**

**5. Mitchell Account – Change of signatories**

Delete Kings/Walrond/Flindell. Authorise Gledhill/Mrs Gadd/Harris. Proposed by Cllr Rillie, seconded Cllr Elvy and **agreed.** **Clerk**

**6. Law and Order**

6.1 - CCTV – Further to the Council’s previous agreement to the purchase of two cameras, one with immediate effect and the second in conjunction with the new Eccles car park, the Clerk sought authority to upgrade the first purchase to a camera with infra red facility as the priority site is currently Tunbury Recreation Ground where there is no other lighting. This will require an additional cost of £1400. **Agreed.** **Clerk**

6.2 - Meet the Commissioner and Chief Constable event – Wed 25 Feb – 6.30pm – Royal British Legion Industries. Cllr Gledhill will attend and will raise questions relating to the employment of Deputies to the Commission and their salaries; and publication of police numbers on our public open space signs.

6.3 – New Inspector for the Malling area has been appointed – Inspector Lea. Noted.

## **7. New Eccles Car Park**

Still awaiting contact from Trenport who have reported the delay is due to negotiations between Trenport and La Farge solicitors in respect of small area of land affected that was not handed over to Trenport at the time of sale. Clerk will continue to pursue.

## **8. Council Policy on Further Allotment Site/Recreational Land**

Land beyond Yoakley Land – Clerk awaiting contact from KCC to discuss.

## **9. Council Policy on Recreation Ground Use**

Now new logo is completed, work commencing on signage for all Parish owned open spaces. Awaiting police agreement/advice as to inclusion of police numbers on the signs.

**10. Rugby Club/Netball League** - No report to this meeting.

## **11. Flood Defences**

Clerk is now au fait with the flood defence works in the village including the pumps which unfortunately failed over the weekend causing flooding in local gardens. Environment Agency have been asked to provide an additional pump for this weekend when tides and rainfall are again forecast to be high. Sandbag store has been replenished. New wheelbarrow to be purchased. **Clerk**

Meeting with the EA to be arranged to assess the whole situation when the current emergency period is over.

## **12. Parish Council Website**

Clerk is continuing to research development of the Council website to incorporate more community focus and links.

## **13. Noticeboards**

Remedial work for leaking noticeboards has been requested from the manufacturer a number of times but has not been forthcoming. Looking at what can be done in house.

New A frame board purchased for outside Eccles shop. Previous one damaged.

## **14. Staffing**

Finance Officer resignation implications.

Michelle leaves to take up her new post as Clerk for Bearsted Parish Council mid February.

Melanie Randall commences week beginning 24 February.

## 15. Council Vacancies

Vacancies still exist as follows:

1 Walderslade; 4 Aylesford South; 1 Eccles.

Cllr Smith will contact resident of Blue Bell Hill who has shown some interest.

## 16. Digital Mapping and Tree Survey

Digital Mapping Software from Pear Technology. Purchased and software being loaded. Training for staff will take place at end of February, early March.

Tree survey quotations. Two received – Down to Earth £2400 and Kent Turf Care - £1825. It was **agreed** to accept the quotation from Kent Turf Care. **Clerk**

## 17. AVCC Lease

Clerk met with members of the AVCC Management Committee and their solicitor to progress agreement on the new lease required. Current lease expires in 2020 and a new 99 year lease is required in order for them to make grant applications. They have now agreed that the car park should not form part of that lease and should revert back to the control of Parish Council with a proviso that the AVCC will have priority use whilst acknowledging that Aylesford Football Club and the Parish Council are also site users with car park requirements. The AVCC are confident they can work in co-operation with the Football Club over this as relations between the two parties are good and a member of the AFC is on the AVCC committee. Clerk is now working on a set of rules for the operation of the car park and will commence work on renewing the lease.

Clerk was thanked for arranging this meeting and for getting this long outstanding matter moving towards a mutually agreeable conclusion.

## 18. Any Other Business/Correspondence

1. Authorisation required to fund trellis replacement for 1 The High Street, Aylesford, damaged by Old Bridge Gardens fallen tree. Anticipated cost £160. **Agreed.**
2. Local Council Risk System software – Clerk asked for authority to purchase this package. Anticipated cost £90. **Agreed.**
3. Clerk asked for authority to start looking at replacing the pick up truck used by Lee Randall with a view to making a purchase in April 2014. This was **agreed** subject to looking at all possibilities including new, ex demonstrators, secondhand and leasing. **Clerk**

There being no further business, meeting closed at 9.10pm.