



Aylesford Parish Council

23 Forstal Road, Aylesford, Kent, ME20 7AU
Tel: 01622 717084 Email: mel@aylesfordparishcouncil.org.uk
www.aylesfordparishcouncil.org.uk

To All Members of the Policy and Resources Committee

Agenda for the Meeting of the Policy and Resources Committee to be held on Tuesday 2 March 2021 via a Zoom meeting link commencing at 7.35pm or at the conclusion of the Planning Committee whichever is the later.

Agenda

- 1. Declarations of Interest**
- 2. Apologies for Absence**
- 3. Minutes of the Meeting held on 2 February 2021**
- 4. Accounts for Payment**

The Payment Schedule is attached to the Agenda

- 5. Law and Order - CCTV in High Street, Aylesford**

The Council is still awaiting confirmation from Q-Tec who are offering a new cheaper option about the demo camera which they would be placing at their office. It will be possible for the Council to access this camera to see the quality of the picture.

- 6. KALC**
- 7. TMBC/ Parish Partnership Panel Meeting**

Report from Councillor Shelley of meeting held on 4 February attached

- 8. Council Vacancies**

The Current Vacancies are

1 Aylesford South

9. Public Convenience Review – Aylesford Toilets

The Council has been informed by TMBC that the toilets will close at the end of March but have received no further information on when work will commence on knocking them down and re-instating the original wall.

10. Financial Regulations – Annual Review

The Council must annually review its Financial Regulations and a copy is attached. There are no amendments proposed for the Financial Regulations this year.

11. Statement of Internal Control

A copy of the Statement of Internal Control is attached to the Agenda.

12. Coronation Gardens – School Request for the Installation of a Wooden Gazebo

The Council has received a request from the St. Peters Church of England Primary School for the installation of a Wooden Gazebo to be used as an outdoor classroom and for use as part of their “Forest School”. The Gazebo will be installed in the Coronation Gardens which the School leases from the Council. The Gazebo, itself, is 5m x 5m with a decking base, balustrade sides, shelf seating and is installed direct onto grass. The School will obtain any necessary permissions required before installation.

13. COVID-19 Memorial Garden

The Council has received a request from a local resident and Tracey Crouch MP for the Council to consider the installation of a COVID-19 Memorial Garden. It has been suggested that the Garden could have a Tree and a small memorial plaque where people could visit to mark their respect for those who have lost their lives to COVID-19. The garden could be located in the Cemetery in the space on the left-hand side of the main entrance. Following a meeting with the Council’s Tree specialist, Qualitrees, they have suggested that a suitably mature ornamental tree together with suitable flowering shrubs marking the 5-metre-wide boundary could be appropriate. If Members were minded to provide seating he could also supply rustic benches. At this stage there are no costings available but Qualitrees have indicated that they would be able to let us have an indication of prices in the near future.. Members views are sought.

14. Village Hall Grant – Brassey Centre

The Council has received a request from the Brassey Centre for the release of their Village Hall grant of £2000 to help fund major roof repairs. They obtained 3 quotes from Adam Britt Roofing Services £7,640.00, Kev’s Property Maintenance £2,662.57 and The Roofline Specialist £4,732.00 + £1,560.00 if new fibreglass valley was needed.

The Trustees decided to opt for Adam Britt Roofing Services as it was felt that he provided a more detailed explanation of the works required. They also pointed out that the material of the existing tiles contained asbestos. The decision was also based on experience and recommendation. The final invoice is a little more than the quote as once the work started they found that a number of rafters and fascia were rotten and needed replacing which incurred additional costs. The Committee's agreement to the release of the village hall grants of £2000 is sought.

15. Micro Grant Request from St Peters Primary School Pupils

The Council has received six letters from pupils at St. Peters Primary School for funding for shovels, spades and seeds etc from Members micro grants. No specific amount has been requested but just what can be given. Members are asked to consider the release of their micro grants for this purpose.

16. Any Other Business/Correspondence

Neil Harris
Clerk to the Council

Date: 25 February 2021