

# Aylesford Parish Council

## Finance Advisory Sub Committee

### Minutes of the Meeting held on 22 June 2021

**Present:** Councillor Balcombe (Chairman) and Councillors Ms Dorrington, Mrs Gadd, Gledhill, Ludlow, Mrs Papagno, Rillie, Shelley, Smith, Sullivan, Winnett and Wright.

**In Attendance:** Melanie Randall (Acting Clerk)

**Apologies:** Councillors Hammond, Oyewusi, Walker, and Sullivan.

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#### 1. Apologies for Absence

Apologies of Absence from Councillors Hammond (unwell), Oyewusi (unwell), Walker (holiday) and Sullivan (holiday) were received, and the reason for absence agreed.

#### 2. Declarations of Interest

There were no declarations of interest additional to those contained in the Register of Members Interests, other than Councillor Winnett disclosed an interest in item 4.1 as he is connected to the Church. He took no part in the discussion or decision.

#### 3. Minutes of the last meeting held on 25 February 2020

It was **Agreed** that the Minutes of the meeting held on 25 February 2020 be approved as a correct record and signed.

#### 4. Section 137 Donation Requests

##### 4.1. Hall Grants/Loans – Grant request from Walderslade Baptist Church.

Request received for their annual grant allowance of £2,000 for various works, such as repainting of disabled parking bay lines, redecoration in two rooms and the hallway, new taps and two new basins and the final LED light replacement. Total cost of these works is £2,828.

It was **Agreed** to release the requested £2,000 annual grant for the above.

##### 4.2. Section 137 Micro Grant Requests – Grant request from Walderslade Baptist Church.

They have requested if members agree to the annual grant release if there are any available Micro Grants in addition that could be used to pay for the entire work.

It was **Agreed** that the remaining £828 be funded through members micro grants – to be split equally between all members.

**5. Financial Regulations Update** – Amended Regulations attached to this Agenda.

The Acting Clerk brought to members attention the tabled extract from the Financial Regulations that is proposed for amendment. The amendment is to 16.8 on p.10 and is needed due to members agreeing a recent change at the Policy and Resources Committee meeting on 1 June 2021; to increase the overall credit limit on the Councils Corporate Credit Card from £500 to £1,000 and that there be an additional card for the Maintenance Supervisor.

It was **Agreed to Recommend to the Policy & Resources Committee** that the amended wording in 16.8 on p.10 of the Financial Regulations be recommended to Council for approval.

**6. Any Other Business**

Councillor Walker has requested that a micro grant request be added to the next agenda of this committee regarding the purchase of a large-scale map the Merlin Group needed.

It was Agreed this can be added to the next Finance Advisory Sub Committee Agenda.

**7. Duration of Meeting**

8.40pm to 8.55pm