

**AYLESFORD PARISH COUNCIL**  
**FINANCE ADVISORY SUB COMMITTEE**  
**TUESDAY 22 NOVEMBER 2016**  
**Commenced 8.50pm**

**MINUTES**

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**Present:** Cllrs Shelley (Chairman), Balcombe, Ms Dorrington, Elvy, Mrs Gadd, Gledhill, Homewood, Jones, Mrs Phibbs, Rillie, Smith, Walker, Winnett, Wright

**In attendance:** Mr Harris, Clerk    Mrs Collier, Deputy Clerk

**Apologies:** Cllrs Base, Mrs Brooks, Hammond

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**1. Apologies**

Apologies were received and reasons accepted as follows: Cllr Base, holiday, Cllr Mrs Brooks, care of elderly relative; Cllr Hammond, working.

**2. Declarations of Interests** – There were no declarations of interest additional to those contained in the Register of Members’ Interests.

**3. Section 137 Donation requests**

It was proposed by Cllr Balcombe, seconded Cllr Mrs Gadd, that a £50 donation be made to the Aylesford Scout Group in memory of Charlie Girling, in lieu of sending out Christmas Cards. **Agreed.** Email greetings will be sent from the office. **Clerk**

**4. Hall Grants/Loans** – No report to this meeting.

**5. Section 137 Micro Grant requests**

Eccles Safety Group - £78.50 for Bull Lane Junction banner. **Agreed.** Cllr Jones to fund. **Clerk**

## **6. 2016/17 Financial Comparison April 2016 – November 2016**

Tabled and attached at **Appendix A** to the bound copy of these minutes. There were no comments.

## **7. Financial Matters arising from Other Committees – No report to this meeting.**

## **8. Internal Audit Visit**

Mid year Internal Audit Visit held on 3 November. Clerk reported the Auditor had raised no major issues. One minor administrative note.

## **9. Bank Authorisation and Future Charges**

The Clerk reported that from January 2017 Nat West will be making significant changes to the Parish Council's current free banking arrangements and will be charging for all transactions. The Clerk and Finance Office are researching alternatives, particularly the Metro Bank and Unity Trust Bank. Clerk to report with full details to FASC in the near future.

## **9. Any Other Business/Correspondence – No report to this meeting.**

There being no future business, meeting closed at 8.55pm.