

Aylesford Parish Council

Finance Advisory Sub Committee

Minutes of the Meeting held on 24 September 2019

Present: Councillor Shelley (Chairman) and Councillors Balcombe, Beadle, Ms Dorrington, Mrs Gadd, Ludlow, Papagno, Rillie, Smith, Sullivan, Walker, Williams, and Winnett.

In Attendance: Neil Harris (Clerk) Melanie Randall (Assistant Clerk and Finance Officer)

Apologies: Councillors Gledhill, Ms Oyewusi, and Wright.

1. Apologies for Absence

Apologies of Absence from Councillors Gledhill (Holiday), Ms Oyewusi (work commitment) and Wright (Personal Commitment), were received, and the reasons for absence agreed.

2. Declarations of Interest

There were no declarations of interest additional to those contained in the Register of Members Interests.

3. Minutes of the Meeting held on 23 July 2019

It was **Agreed** that the Minutes of the meeting held on 23 July 2019 be approved as a correct record and signed.

4. Section 137 Donation Requests

The Clerk reported that he had received a request from the 2374 (Ditton) Air Cadet Squadron for a donation towards the cost of a second Minibus. They currently have a membership of 30 and with only one minibus struggle to take as many of their cadets to camps, military parades as they would like. They are therefore seeking to purchase a second minibus that could take 8 children and their kitbags. They have indicated that they will put a sign on the new bus indicating those that have contributed. It was **Agreed** that a donation of £300 be made to the 2374 (Ditton) Air Cadet Squadron towards the cost of a second Minibus.

5. Hall Grant/Loans

The Clerk reported that there were no requests for any Hall Grants or Loans.

6. Section 137 Micro Grant Requests – Eccles Football Club

The Clerk reported that Councillor Gledhill has received a request from the football club to help the Club fund works to clear vegetation both inside and outside the ground. The works have been undertaken and cost £70. Councillor Gledhill has indicated that he is happy to fund the £70 from his micro grant. There is sufficient funding available.

It was **Agreed** that cost of works to clear vegetation undertaken by Eccles Football Club at a cost of £70 be funded from Councillor Gledhill's Micro Grant.

7. Financial Risk Assessment

The Clerk reported the draft Financial Risk Assessment to the sub-committee.

It was **Agreed** to recommend to the Policy and Resources Committee that Council be recommended to approve the attached Financial Risk Assessment.

8. External Auditor Report

The Clerk reported that the External Auditors report had been returned signed off and noted the comments made by the Council. The Annual Governance and Accountability Return will now be published in accordance with the Regulations. The cost of the Audit was £600.

9. Duration of Meeting

8.32pm to 8.41pm