

AYLESFORD PARISH COUNCIL
FINANCE ADVISORY SUB COMMITTEE
TUESDAY 25 OCTOBER 2016
Commenced 8.15pm

MINUTES

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Present: Cllrs Shelley (Chairman), Balcombe, Base, Ms Dorrington, Elvy, Mrs Gadd, Gledhill, Homewood, Mrs Phibbs, Rillie, Walker, Winnett, Wright

In attendance: Mr Harris, Clerk Mrs Collier, Deputy Clerk

Apologies: Cllrs Mrs Brooks, Hammond, Jones

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1. Apologies

Apologies were received and reasons accepted as follows: Cllr Mrs Brooks, care of elderly relative; Cllr Hammond, working; Cllr Jones, unwell.

2. Declarations of Interests – There were no declarations of interest additional to those contained in the Register of Members’ Interests.

3. Section 137 Donation requests – No report to this meeting.

4. Hall Grants/Loans

Request from Walderslade Baptist Church for an additional grant of £385 towards more storage facilities. It was **agreed** that £287.60 should be funded from their remaining 2016/17 Village Hall Grant and that the balance amount of £97.40 should be funded from Cllr Winnett’s microgrant. **Clerk**

5. Section 137 Micro Grant requests

5.1 – Walderslade Baptist Church - £97.40 for storage cupboards **agreed** – Cllr Winnett.

5.2 – Eccles Safety Group - £45 for printing and £40 hall hire (if required) **agreed** – Equally divided between Eccles Councillors.

6. 2016/17 Financial Comparison April 2016 – October 2016

Tabled and attached at **Appendix A** to the bound copy of these minutes. There were no comments.

7. Financial Matters arising from Other Committees

Environmental Services Committee (25 October 2016 – Item 2.1 – Eccles Safety Group (Bull Lane/Pilgrims Way Junction)) – Funding for leaflet and hall hire - £85. See 5.2 above.

8. Internal Audit Visit

Mid year Internal Audit Visit booked for 3 November.

9. Annual Financial Risk Assessment 2016/17

Clerk has carried out the 2016/17 Annual Financial Risk Assessment. Distributed to all Members for consideration. There were no proposed amendments to the previous year and it was **agreed** the document should be passed to P&R and Council for formal approval. Attached at **Appendix B** to the bound copy of these minutes.

10. Bank Authorisation and Future Charges

The Clerk reported that including Cllr Shelley as an authorised signatory for the current Nat West bank accounts has been put on hold at the present time due to possible changes in future banking arrangements. From January 2017 Nat West will be making significant changes to the Parish Council's current free banking arrangements and will be charging for all transactions. The Clerk and Finance Officer are researching alternative banks. Initial enquiries show that there are no free banking opportunities but there may be cheaper alternatives to Nat West. Clerk will make a detailed report to Council by the end of the year.

9. Any Other Business/Correspondence – No report to this meeting.

There being no future business, meeting closed at 8.36pm.