

AYLESFORD PARISH COUNCIL

FINANCE ADVISORY SUBCOMMITTEE

TUESDAY 26 AUGUST 2014 – 8.35pm

MINUTES

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Present: Cllrs Mrs Gadd (Chairman), Ambrose, Balcombe, Elvy, Gledhill, Smith, Wright

In attendance: Mr Harris, Clerk Mrs Collier, Deputy Clerk

Apologies: Cllrs Base, Mrs Brooks, Ms Hurley, Tiller, Winnett, Fielder, Homewood

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1. Apologies - Noted.

2. Declarations of Interests – There were no declarations additional to those contained in the Register of Members Interests.

3. Donation requests

3.1 - Tonbridge & Malling Citizens Advice Bureau. In the year 2013/14 TMCAB helped 56 residents in Aylesford with 116 different problems. Donation of £120 **agreed.** **Clerk**

3.2 – Kent Surrey Sussex Air Ambulance. Donation of £120 **agreed.** **Clerk**

4. Hall Grants

Response from Tunbury Hall re grant/maintenance payment. Tunbury Hall Committee have queried the decision of the Council to withdraw the annual £500 maintenance grant and have asked to meet with the Clerk to discuss how future maintenance requirements for the changing rooms will be dealt with. Clerk arranging a meeting which has been delayed due to holidays on both sides.

5. Micro Grants

Cllr Balcombe proposed a microgrant from his allocation to Gavin Astor House for the purchase of bird boxes and other wildlife items – total £93.51. **Agreed.** **Clerk**

6. Banking Arrangements

Clerk reported the successful implementation of on-line banking arrangements and bank transfer payments. First on line payments were made on 20 August 2014 following approval at the 19 August 2014 Council Meeting.

7. 2014/15 Financial Budget Comparison

Income and Expenditure Report to 19 August 2014 distributed at the meeting to all Members. Summary and full report attached at **Appendix A** to the bound copy of these minutes. Noted.

8. Matters arising from P&R 5 August and Council 19 August 2014 - No report to this meeting.

9. Any Other Business/Correspondence

9.1 – Lee Randall has requested 5 days pay in lieu from his 2014/15 holiday entitlement. This option has been incorporated into his contract of employment and was **agreed** for payment with his September salary. **Clerk**

9.2 - Janet Collier requested reimbursement of personal credit card use for the purchase of strip lighting bulbs for the office - £24.48. **Agreed.** **Clerk**

There being no further business, meeting closed at 8.55pm.