

AYLESFORD PARISH COUNCIL

FINANCE ADVISORY SUBCOMMITTEE

TUESDAY 22 JULY 2014 (Following ESC)

MINUTES

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Present: Cllrs Mrs Gadd (in the Chair), Ambrose, Balcombe, Elvy, Gledhill, Tiller, Winnett

In attendance: Mr Harris, Clerk Mrs Collier, Deputy Clerk

Apologies: Cllrs Mrs Brooks, Base, Ms Hurley, Homewood, Wright

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1. Apologies - Noted.

2. Declarations of Interests – There were no declarations additional to those contained in the Register of Members' Interests.

3. Donation requests

DEFIBRILLATOR FOR ECCLES

The Clerk reported that residents in Eccles led by the 1st Eccles Brownies are looking to raise funds for a defibrillator for the village of Eccles. They have come to the Parish Council for help and funding for this new initiative.

Whilst researching this idea it has become apparent that a community approach for providing a defibrillator is not uncommon. Many local residents, organisations and Parish Councils have already started doing this and the most common way of providing this is through an organisation called Community Heartbeat (www.communityheartbeat.org.uk). Many different ways of providing these have been found such as old telephone boxes but the key in all is that the location needs to be central and accessible and also have access to electricity. The cost of providing this facility is £2500 with community heartbeat putting in £500 leaving £2000 to be raised. It is also possible that the location found could have a cost. In addition community heartbeat will provide training for the community.

The Clerk suggested that the Council needs to determine its approach to this request as it possible that it could receive others. The following are the main options to the Council:-

- 1) Take no action and leave individual Members to decide if they wish to use their micro grants

- 2) Offer a donation of up to £500 in addition to any micro grant contribution and accept that this is its approach to future requests
- 3) Take a lead in providing and funding such an initiative here in Eccles and elsewhere across the Parish.

In considering these options the Council should remember that the current request is a community initiative from the residents of Eccles who are happy to lead on this initiative.

Following discussion Members agreed in principle to financially support with S137 donations, plus micro grants if the appropriate ward members so wish, community initiatives to provide defibrillators in the Parish, subject to satisfactory information and guarantees regarding locations, access, training, security and on-going maintenance responsibility. Defibrillators would belong to the 'community' not the Parish Council.

Clerk to report back to Eccles Brownies.

Clerk

2. Hall Grants

Response from Tunbury Hall re grant/maintenance payment. Tunbury Hall Committee have queried the decision of the Council to withdraw the annual £500 maintenance grant and have asked to meet with the Clerk to discuss how future maintenance requirements for the changing rooms will be dealt with. Clerk arranging a meeting and will report back to next FASC meeting.

Clerk

3. Micro Grants

Cllr Mrs Gadd – Aylesford Football Club request for grounds equipment - £50. **Agreed.**

Clerk

Cllr Mrs Hurley – Verbal Eccles Pre-school request for gardening work. **Agreed** in principle when written request with details is received.

5. Statement On Internal Control

Each year the Parish Council has a requirement to review the effectiveness of its internal controls and to agree a Statement on Internal Control. Statement distributed to all Members and attached at **Appendix A** to the bound copy of these minutes. It was proposed by Cllr Mrs Gadd, seconded Cllr Balcombe, that the Statement on Internal Control be recommended to Council for approval.

Agreed Council

6. Banking Arrangements

Clerk report progress with on-line banking arrangements and bank transfer payments. Some administrative matters still to be finalised with the bank.

7. 2014/15 Financial Budget Comparison

Income and Expenditure Report to 15 July 2014 distributed to all Members and attached at **Appendix B** to the bound copy of these minutes. No items of note.

8. Matters arising from P&R 1 July and Council 15 July 2014

No matters arising.

9. Any Other Business/Correspondence

No report to this meeting.

There being no further business, meeting closed at 8.45pm.