

Aylesford Parish Council

Policy & Resources Committee

Minutes of the Meeting held via in the Capel Morris Centre on Tuesday 1 February 2022

Present: Councillor Shelley (Chairman) and Councillors Balcombe, Beadle, Mrs Eves, Fuller, Mrs Gadd, Gledhill, Ludlow, Mrs Ogun, Rillie, Sharp, Smith, Sullivan and Walker.

In Attendance: Melanie Randall (Clerk)

Apologies: Councillors Ms Dorrington, Ms Oyewusi, Williams and Winnett.

1. Apologies for Absence

Apologies of Absence from Councillors Balcombe, Ms Dorrington, Ms Oyewusi, Sullivan, and Winnett were received, and the reasons for absence agreed.

2. Declarations of Interest

There were no declarations of interest additional to those contained in the Register of Members Interests.

3. Minutes of the last meeting held on 4 January 2022

It was **Agreed** that the Minutes of the meeting held on 4 January 2022 be approved as a correct record and signed.

4. Accounts for Payment

The Council considered the Payment Schedule attached to the Agenda and Councillor Fuller proposed and Councillor Mrs Gadd Seconded and it was **Agreed** that 27 payments totalling £11,654.90 be made.

5. Finance Advisory Sub Committee

It was **Agreed** to note the Minutes of the meeting held on 25 January 2022.

6. Law and Order

6.1 CCTV in the High Street, Aylesford

The Clerk reported that she has received the quote to erect the CCTV in Aylesford High Street which is £2,580 + vat. This includes £380 for them to attend a course to work on street furniture, this is a requirement from KCC who's streetlighting column it is. After discussion it was **Agreed** that subject to any other permissions that may be required to erect a camera in a public place that the quote be accepted and the Council proceeds. **Closed**

6.2 Police Report

No report received since the last meeting of this committee.

7. KALC

The notes of the meeting held on 27 January 2022 were tabled and noted. **Noted**

8. TMBC/Parish Partnership Panel Meeting

It was noted that the next meeting is due to take place in January 2022. **Noted**

9. Council Vacancies

It was Noted that there are currently no Vacancies. **Noted**

10. Public Convenience Review

The Clerk reported that herself and Councillor Balcombe recently had a site meeting with St Peter's School Head Teacher and TMBC's Property Services to discuss the conversion of the public convenience in the Aylesford High Street now the plans have been drawn up. All internal walls will be removed so it becomes one inside open space. One children's toilet and sink will be put into a small room with a lockable storage cupboard. The existing door at the back and all windows will be replaced with UPVC ones. The front 'entrance' will be blocked off, by way of railings on top of the existing wall and a small metal gate will be put in for access as the school will need to maintain the area, keeping it clear of litter and weeds etc. After discussion it was **Agreed** to grant permission for the proposed conversion to take place. The Clerk will look at the lease and make arrangements to have the lease altered to take into account the planned conversion. **Ongoing**

11. The Governments Welcome Back Fund

The Clerk reported that the two planters have arrived and will be installed within the next couple of months. **Ongoing**

12. RBLI Base Camp

The Clerk reported that she had been told there had been some form of vandalism in the Base Camp play area. The Base Camp Café is due to re-open in about two weeks' time.

Ongoing

13. Adoption of Aylesford Station

The Chairman reported that he is in the process of applying for funding to do some projects at the station. The Clerk will speak to an Eccles resident who has lived in the area for a number of years and will ask if he would write a short piece about Aylesford for the planned story board.

Ongoing

14. KCC – Contain Outbreak Management Fund

The Clerk reported that she had applied for £5,807.51 and was pleased to inform the Council that the application had been successful and the funding was received on 18 January 2022.

Closed

15. Aylesford Christmas Market

The Clerk confirmed that had spoken to The Friars and their Christmas Market is on the 26 and 27 November 2022. The Aylesford Christmas Market is on 26 November 2022.

Closed

16. Aylesford Flood Plan

There was no update as the Clerk has not yet received confirmation from the St Peter and St Paul's Church that the Church could be used in the event of a flood in the village and residents have to leave their homes. The Clerk will report back when she is informed of a decision.

Ongoing

17. Section 106 Wish List

No further progress has been made due to workload. However; the Clerk and Councillor Fuller have spoken about it and Councillor Fuller had made some suggestions for things that could possibly be included and this will be followed up in the coming weeks'

Ongoing

18. Independent Planning Advice for Developments that may be submitted to TMBC up to 31 March 2022 – Councillor Beadle to report

Councillor Beadle asked for the Councils consideration to authorise expenditure for independent planning advice for any planning applications that may be submitted to TMBC between now and 31 March 2022. The Clerk reminded members that there are no funds in the budget for 2021/22 and it is in fact in a minus due to monies already spent. She explained that any minus figure will be taken from the 2022/23 allocation. Land at Eccles was discussed as the application has now been submitted to the

Borough Council, a discussion followed regarding authorising funds for independent advice. It was **Unanimously Agreed** that the Council instruct its Independent Planning Consultant to review the application and produce a report that the Council can take into consideration along with comments received from residents when discussing and agreeing its comment to TMBC. It was further **Agreed** that this piece of work will **not** exceed 30 hours. **Ongoing**

19. Any Other Correspondence

The Clerk informed members that there is a grant that can be applied for from the FCC Communities Foundation. To be eligible you must be within a ten-mile radius of a waste management facility amongst other things and it is for up to 100k including the replacement of play equipment or to provide a new play area. She is in the process of working through the application form and obtaining quotes for some play equipment in The Hollow as it cannot be applied for an existing project, therefore Ferryfield would not be eligible. The Clerk will report back when there is further information.

21. Duration of Meeting

7.35pm to 8.45pm