

Aylesford Parish Council

Policy and Resources Committee

Minutes of the Meeting held on 3 September 2019

Present: Councillor Balcombe (Chairman) and Councillors Ms Dorrington, Mrs Gadd, Gledhill, Ludlow, Ms Oyewusi, Rillie, Shelley, Smith, Walker, Williams, Winnett and Wright.

In Attendance: Neil Harris (Clerk) and Melanie Randall (Assistant Clerk and Finance Officer)

Apologies: Councillors Beadle and Sullivan.

1. **Apologies for Absence**

Apologies of Absence from Councillors Beadle (personal commitment) and Sullivan (personal commitment) were received, and the reasons for absence agreed.

2. **Declaration of Interests**

There were no declarations of interest additional to those contained in the Register of Members Interests.

3. **Minutes of the Meeting held on 2 July 2019**

It was **Agreed** that the Minutes of the meeting held on 2 July 2019 be approved as a correct record and signed.

4. **Matters Arising from the Minutes of the meeting held on 2 July 2019**

Minute 15 – Eccles War Memorial Clock

The Clerk reported that the Eccles War Memorial Clock had been given Grade II Listed Building status.

5. **Accounts for Payment**

The Council considered the Payment Schedule attached to the Agenda and Councillor Shelley proposed and Councillor Mrs Gadd seconded and it was **Agreed** that 23 payments totalling £14494.64 be made.

6. **Finance Advisory Sub Committee**

The Committee received the minutes of the Finance Advisory Sub Committee held on 23 July 2019. It was **Agreed** to note the minutes of the meeting held on 23 July 2019

7. **Financial Matters**

The Clerk reported that Councillor Shelley wished to purchase 10 Hedgehog boxes for use in the community from his micro grant budget. It was **Agreed** that 10 Hedgehog boxes be purchased at a cost of £319.90 to be funded Councillor Shelley's Micro Grant.

8. **Scout Hut Lease**

The Clerk reported that he had received correspondence from the Chair of the 1st Aylesford Scout Group indicating that they had decided not to proceed with building a new Scout hut on the area of land at the end of the Forstal Road Recreation Ground due to the costs of the scheme. They intended to continue to use the facility at the Friars. As a result they would not be entering into the lease with the Council for the aforementioned land. They also thanked the Council for all their support in this process.

The Clerk indicated that he would now look at the measures needed to secure the site and what use could be made of the site in the future and report back on the future use of this site to committee in due course.

9. **Law and Order**

The Committee considered the monthly update for June and July from the local PCSO, a copy of which were attached to the Agenda.

The issue of youths congregating outside the shop in the High Street in Aylesford village potentially causing trouble was raised and it was asked if a CCTV camera could be provided in the High Street which could be used to prevent this type of issue arising. It was **Agreed** that the Clerk should find out prices for the type of camera that could be used to undertake this function effectively and report back to Committee.

10. **KALC**

The Clerk had nothing to report to the Committee

11. TMBC Parish Partnership Panel

The next TMBC Parish Partnership Panel is to be held on Thursday this week and it was **Agreed** that Councillor Shelley should raise the issue of the lack of attendance of a TMBC Planning Officer at our Planning Committees following a request at the meeting.

12. Council Vacancies

It was **Noted** that the current vacancies on the Council were as follows: -

Aylesford South - 2.

13. Co-option to the Council Requests

The Clerk reported that the Council had received a request from Wendy Papagno for co-option to the Council. A Statement setting out her reasons for wanting to join the Council and what she could bring to the Council was submitted to the committee. Following careful consideration of these statements it was **Agreed to recommend to the Council** that Mrs Wendy Papagno be co-opted to the Council.

14. Public Convenience Review – Aylesford Toilets

The Clerk reported that he and the Chairman had met with Robert Styles and other Officers from TMBC to discuss the possible transfer of the toilets at Aylesford from TMBC to the Council. They had indicated that if the Council did not wish to take the transfer of the toilets they would have to close. The Clerk indicated that he would be looking to report back to the Committee at the next meeting with the financial costs of transfer to enable members to make a decision.

15. Outside Gym Equipment at Tunbury

The Clerk reported that he had received the cost of replacing both arms of the Leg Press that had been damaged but that subsequently the rowing machine at this site had also been damaged and would need to be replaced. The Committee expressed their concern about the continuing damage to equipment at this site from vandalism. They felt that the Council could not continue to replace equipment damaged through vandalism and that following these repairs would not replace or repair the equipment if caused by vandalism. It was **Agreed** to replace/repair the Leg Press and Rowing Machine at a combined cost of £1642 but that if any further damage is inflicted by vandalism the Council would not repair/replace the equipment at this location.

16. Forstal Road Recreation Ground Car Park – Gully Cleansing

The Clerk reported that the gullies and drains in the car park were causing problems with flooding etc and required cleansing. He reported that he had received quotes of £553 and

£920 for the works though the lower quote could vary slightly on the day. It was **Agreed** that the quote from CSG in the sum of £553 be accepted.

17. Duration of Meeting

8.30pm to 9.13pm