

AYLESFORD PARISH COUNCIL
POLICY & RESOURCES COMMITTEE

TUESDAY 5 JUNE 2018
Commenced 8.25pm.

MINUTES

Present: Cllrs Shelley (in the Chair) Ms Dorrington, Elvy, Mrs Gadd, Gledhill, Ludlow, Rillie, Smith, Wright

In attendance: Mr Harris, Clerk Mrs Collier, Deputy Clerk

Apologies: Cllrs Balcombe, Homewood, Winnett, Base, Hammond, Walker

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1. Declarations of Interest

There were no declarations additional to those contained in the Register of Members' Interests.

2. Apologies

Apologies from Cllrs Balcombe (holiday), Homewood (KCC Meeting) and Winnett (family commitment), Cllrs Base, Hammond, Walker (TMBC meeting) were noted and reasons accepted.

3. Accounts for Payment

Payment list attached at **Appendix A** was checked and proposed by Cllr Shelley, checked and seconded by Cllr Elvy and **agreed** for payment – 41 payments totalling £23,503.43.

4. Finance Advisory Sub Committee

Ratification of the FASC meeting minutes held 22 May 2018 attached at **Appendix B** and decisions taken. Proposed by Cllr Shelley, seconded Cllr Wright and **agreed**.

5. Annual Audit Return 2017/18 - Annual Governance Statement 2017-18

Authorised by Council on 8 May to finalise and agree the attached document at **Appendix C** following the visit of the Internal Auditor on 24 May 2018 and in order to meet the deadline for return by 11 June 2018.

The Clerk confirmed that the Internal Auditor had agreed and signed off the Annual Governance Statement 2017/18 as attached at Appendix C.

The Committee **agreed** their response as 'Yes' to questions 1 –8 in the Annual Governance Statement 2017/18 and that question 9 was 'Not applicable' as attached at Appendix C.

6. Annual Audit Return 2017 – Accounting Statements 2017/18

Authorised by Council on 8 May to finalise and agree the document attached at **Appendix D** following the visit of the Internal Auditor on 24 May 2018 and in order to meet the deadline for return by 11 June 2018.

The Clerk confirmed that the Internal Auditor had agreed and signed off the Accounting Statements 2017/18 as attached at Appendix D.

The Committee **agreed** the figures stated in items 1 – 10 of the Accounting Statements 2017/18 as attached at Appendix D.

7. Response to Government Consultation Paper on Powers for dealing with Unauthorised Development and Encampments

Parish Council's response to the Government Consultation Paper was considered and **agreed** as at **Appendix E** to these minutes **Clerk.**

8. Law and Order - No report to this meeting.

9. Rugby Club/Netball League - No report to this meeting.

10. Flood Defences

Clerk reported on the recent meeting with Environment Agency and TMBC representatives, Cllr Rillie and himself.

1. An updated Flood Plan was considered and TMBC will prepare the standard template document for the Clerk to finalise with details applicable to Aylesford.
2. Cllr Rillie stated that the stream overflow pump may require adjusting following the recent heavy rain fall. The volume of the lagoon should also be looked at.

Members noted that during the recent heavy rain problems with flooding continue on the A20 at Quarry Wood. This has been widely publicised and all bodies including Tracey Crouch and County Councillor Homewood are pursuing KCC to resolve this matter.

Cllr Rillie also reported the continuing problem with flooding opposite the Brassey Centre, Station Road, Aylesford.

11. Membership of Standing Committees, Ad Hoc Committees, Outside Bodies Representatives

Draft list was considered and latest version is attached at **Appendix F**.

12. Council Vacancies

3 Aylesford South 1 Eccles 1 Blue Bell Hill

13. KALC Meetings – Cllr Shelley attended the latest meeting held on 10 May 2018. His report is attached at **Appendix G**.

14. TMBC/ Parish Partnership Panel Meetings – Cllr Shelley will attend the next meeting to be held on 14 June when the Local Development Plan will be considered.

15. Any Other Business/Correspondence

15.1 – National Grid Easement - £500 payment to the Parish Council plus up to £500 legal costs from the National Grid were **agreed** in respect of electricity cable easement across Bull Lane footpath. **Clerk**

15.2 – Grounds Maintenance Equipment

The Clerk sought authority to purchase a replacement strimmer at a cost of £412 and a new upgraded pedestrian mower similar to the one currently used by the Council at a cost of £1620. The upgraded mower will allow a quicker turnaround of work within the grounds maintenance schedule.

It was **agreed** to purchase a replacement strimmer at a cost of £412 and a new pedestrian mower CJD21” JX9DCB Rotary at a cost of £1620. **Clerk**

There being no further business, meeting closed at 8.53pm.