

AYLESFORD PARISH COUNCIL

TUESDAY 5 AUGUST 2014

**POLICY & RESOURCES COMMITTEE
MINUTES**

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Present: Cllrs Gledhill (Chairman), Ambrose, Base, Elvy, Fielder, Mrs Gadd, Rillie, Smith, Tiller, Winnett, Wright

In attendance: Mr Harris, Clerk Mrs Collier, Deputy Clerk

Apologies: Cllrs Balcombe, Mrs Brooks, Homewood, Ms Hurley

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1. Apologies – Noted.

2. Declarations of Interest – There were no declarations additional to those contained in the Register of Members' Interests.

3. FASC Minutes 22 July 2014 – Attached at **Appendix A.**

'Cllr Wright' was added to the list of Apologies.

Subject to this amendment, the Minutes were proposed for accuracy and actions by Cllr Mrs Gadd, seconded Cllr Gledhill, and **agreed.**

There were no matters arising.

4. Accounts for Payment – Payment list attached at **Appendix B.**

33 payments, totalling £22,012.96 were proposed for payment by Cllr Mrs Gadd, seconded Cllr Elvy, and **agreed.** These are cheque or direct debit payments. It is anticipated this is the last payment list under this system and that the majority of payments in the future will now be done via on line banking. The two councillor invoice checking system is now in place.

Cllr Gledhill referred to the total costs of the provision of the MUGA and associated pathworks in Ferryfield, a site which has also had a trim trail installed. It was appreciated that this site caters for a heavily residential area (Aylesford South and North and including the Royal British Legion Village) and has the space to accommodate this equipment. Cllr Gledhill asked however that members give careful thought to other areas in the parish where further investment in equipment/projects for all ages might be considered. Eccles skateboard park and new car park are in the system, together with development of the old tennis court site in Forstal Road recreation ground. It was appreciated that there are restrictions on what is available in Blue Bell Hill and Walderslade but any ideas by councillors would be welcomed.

5. Law and Order

CCTV –Two cameras purchased. First has been installed opposite the Premier Parade shops in The Avenue, Aylesford. The second camera has been collected from the office by the police for installation during the next two weeks in Fostington Way, overlooking Tunbury recreation ground.

Notices regarding ‘CCTV in the area’ are being prepared which include reference to their provision by Aylesford Parish Council.

6. New Eccles Car Park

Transfer of the small piece of land from La Farge to Trenport has now been completed. The Lease between Trenport and the Council can now be progressed.

Clerk has commenced the action regarding the relaxation of the covenant on the small strip of St Marks Square required to widen the access to the new car park. The initial advice from the solicitor is that he is seeking a barrister to advise on whether there is a need to take the proposal to the Land Tribunal or not. If the matter has to go to the Land Tribunal the process will take a minimum of 3-4 months if no objections are received. If objections are received the Land Tribunal have a target of completing 75% of all cases within 70 weeks.

It was concluded that the Council will await the advice of the Barrister and depending on that advise review how it takes this matter forward to as early a conclusion as possible. **AGREED**

7. Council Policy on Recreation Ground Use

Signage for all Parish owned open spaces progress report. Royal British Legion Industries have worked on two designs for initially The Hollow and option 1 was selected by Councillors with minor amendments to type size. This design will form the basis for other site signage. **Deputy Clerk**

8. Rugby Club/Netball League - No report to this meeting.

9. Flood Defences - No report to this meeting.

10. Parish Council Website

A web site mock up has been worked up with BCTec and was presented by the Clerk to the meeting. Members were impressed with the work done so far and the Clerk was authorised to progress.

11. Staffing

Individual staff contracts have now been issued to all staff.

12. Council Vacancies

Vacancies still exist as follows:

1 Walderslade; 3 Aylesford South; 1 Eccles.

13. AVCC Lease

Lease progress. Negotiations are continuing between all parties.

14. TMBC Local Centres Fund Budget

Progress report on works planned for Aylesford village centre using this £7000 grant from TMBC. Clerk is awaiting information from the local traders association before he can proceed.

15. Discussion on Full Council Meeting Dates and Venues for 2015

Currently Full Council meets once a month, third Tuesday of the month
January and June – Blue Bell Hill
February, March, May, July, September, November, December – Aylesford
April and October – Eccles
August – Walderslade (only month we can have Tunbury Hall)

Due to the limited amount of business recently at Full Council meetings, discussion took place on whether regular monthly meetings are required in 2015. It was proposed by Cllr Tiller, seconded Cllr Mrs Gadd that Full Council meetings be held on alternate months (third Tuesday of the month) in 2015 – January, March, May, July, September, November. This allowed for Budget setting in January and the Annual Meeting in May. It also dispensed with the poorly attended August and December meetings. Sub committee meetings would continue monthly. **Agreed**

Members **agreed** to hold 3 meetings in Aylesford, preferring to hire Aylesford Football Club Pavilion rather than the AVCC studio – the small hall not being available, 1 in Eccles Church Hall, 1 in Waldersalade, possibly Walderslade Baptist Church as Tunbury Hall is not likely to be available, and 1 in Blue Bell Hill St Albans Church Hall. Deputy Clerk will work out the proposed programme, contact hall hirers and bring a proposed programme with venues back to the next meeting. **Deputy Clerk**

16. Any Other Business/Correspondence

1. KALC – Letter requesting financial assistance to fund an economic benefits study on east facing slips at an appropriate place in the vicinity of Junction 5 of the M25 (Sevenoaks). Members considered that geographically east facing slips at this junction would have little effect on the Aylesford Parish Council area and therefore declined to contribute. **Clerk**

There being no further business, meeting closed at 8.35pm.