

AYLESFORD PARISH COUNCIL

POLICY & RESOURCES

TUESDAY 7 OCTOBER 2014
MINUTES

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Present: Cllrs Gledhill (Chairman), Ambrose, Mrs Brooks, Elvy, Mrs Gadd, Rillie, Smith, Tiller, Winnett, Wright

In attendance: Mr Harris, Clerk Mrs Collier, Deputy Clerk

Apologies: Cllrs Balcombe, Base, Fielder, Homewood

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1. Apologies – Noted.

2. Declarations of Interest

Cllr Mrs Brooks declared an interest in item 14. **Aylesford Village Community Centre** - as Treasurer and member of the AVCC Management Committee. She took no part in the discussion and decision.

There were no further declarations of interest additional to those contained in the Register of Members' Interests.

3. FASC Minutes 23 September 2014 – Attached at **Appendix A**. Proposed as an accurate record of the meeting by Cllr Mrs Gadd, seconded Cllr Ambrose and all recommendations **agreed**.

There were no matters arising.

4. Accounts for Payment – Payment list attached at **Appendix B**.

27 payments totalling £16077.31 were proposed for payment by Cllr Mrs Gadd, seconded Cllr Elvy and **agreed**.

5. Law and Order - No report to this meeting.

6. New Eccles Car Park

The Council's solicitor has now passed the details of the restrictive covenant on the small area of land required for access to the new car park to the Barrister. After reviewing he will advise the Parish Council on how to proceed. Solicitor's invoice for fees totalling £2650 for work on this project to date has been received today. **Agreed** for payment 21 October 2014.

7. Council Policy on Recreation Ground Use

The Hollow recreation ground sign received and awaiting installation.

Working on signs for Tunbury, Forstal Road, Eccles and Ferryfield

8. Rugby Club/Netball League

Club have requested use of Ferryfield for extra pitches and car parking for Festival on 26 October. They are also looking for additional parking facilities with local businesses and will marshal parking to try and ensure the least nuisance to local residents. **Agreed. Clerk**

9. Flood Defences - No report to this meeting.

10. Parish Council Website

Bctech are currently working on converting agreed design into a working website. Meanwhile they are updating site with minutes etc as requested by the office.

11. Staffing

Staffing committee meeting to consider 2015/16 salaries – 28 October 6.45pm prior to FASC

12. Council Vacancies

Councillor Ms Gilly Hurley (Eccles Ward) has failed to attend a meeting of the Council in the last 6 months and in accordance with the Local Government Act 1972 is no longer a member of the Council. This vacancy will now be reported to the Tonbridge and Malling Borough Council. Noted. **Clerk**

Vacancies now exist as follows:

1 Walderslade; 3 Aylesford South; 2 Eccles.

13. Apologies for Absence

Following the position whereby due to a failure to attend a meeting for 6 months Councillor Hurley is no longer a member of the Council, it is an appropriate time to review how the Council records its apologies for absence.

The Kent Association of Local Councils recommends, that to avoid the position whereby you could lose a member as highlighted above, that when recording apologies for absence you record the reason for absence and whether the Council has accepted it. If this system is adopted it is significantly less likely that losing a member through the 6 month absence rule will occur.

It is **recommended** that in future apologies for absence are recorded as highlighted above.

Agreed Clerk

14. AVCC Lease

Final Lease drafted with all agreed references to ownership of the car park and a site map including both the main car park and the overflow car park at the rear of the building. It was

proposed by Cllr Mrs Gadd, seconded Cllr Winnett and **agreed** unanimously that this lease now be signed by the Chairman and Vice Chairman on behalf of the Parish Council. Conclusion of this matter was welcomed by Members. With the 99 year lease in place the Centre will now be able to make grant applications to various sources.

15. TMBC Local Centres Fund Budget

Progress report on works planned for Aylesford village centre using this £7000 grant from TMBC.

Orders have been placed for Christmas lighting. Details of signage required have been received by the Clerk from local businesses and he will now proceed with requesting planning permission for siting. Money from this grant will also be put towards the major refurbishment project for the village square as a whole.

16. Any Other Business/Correspondence

There were no other matters for discussion and the meeting closed at 8.31pm.