

AYLESFORD PARISH COUNCIL
MEETING OF THE COUNCIL
AT AYLESFORD VILLAGE COMMUNITY CENTRE
[To be Confirmed at the next Meeting]
16 JULY 2013

MINUTES

Present: Cllrs Gledhill (Chairman), Base, Elvy, Mrs Gadd, Rillie, Tiller, Winnett, Wright

Others: One Member of the Public

In attendance: Mrs Collier, Acting Clerk

Apologies: Cllrs Balcombe, Mrs Brooks, Ms Hurley, Homewood, Green, Smith

AGENDA ITEM 1

37. Declarations of Interest additional to those disclosed in the Members' Register of Interests

There were no other declarations of interest additional to those listed in the Members' Register of Interests.

AGENDA ITEM 2

38. Apologies for absence - Noted.

AGENDA ITEM 3

39. Chairman's Announcements

There were no Chairman's Announcements.

AGENDA ITEM 4

40. Adjournment of the meeting to allow for public participation (subject to the provisions of Standing Order 1(d))

40.1 - Mr Sturgeon of Bull Lane, Eccles, referred to the problems of inconsiderate and dangerous parking by youths visiting the sandpits to swim during the recent warm weather. They are blocking the footways and entrances to footpaths and causing pedestrians to have to walk in the road, particularly dangerous for those pushing buggies and a visually impaired

gentleman and his dog. He has notified the police and local Borough Councillors but the problem continues. Acting Clerk reported the office has been made aware of this and she has spoken recently to our two PCSOs who advised they have attended on several occasions and issued warning notices and continue to monitor Bull Lane whenever they are on duty. PCSO Kitterhing who has special responsibility for the surrounding area is also aware (see 42.3 below). The Quarry is in the process of being sold and we have been advised that security has been employed but at the present time this appears to be ineffective at stopping the trespassing. Acting Clerk will continue to ask PCSOs to patrol.

Mr Sturgeon also referred to the poor care of local footpaths. Some have not been touched at all yet this year, others done to a poor standard. Acting Clerk reported the Parish Council have responded to the Public Rights of Way Office regarding their fixed and reactive cutting programme and continues to report to PROW complaints received in the Parish Office regarding individual overgrown paths. The PROW fixed programme of path cutting was due to commence in mid June and to take four to six weeks to complete, this would be followed by the reactive programme commencing at the end of July. We can only continue to report problems as they are found or reported to us. The system of several years ago when Parish Councils received a payment from PROW to cut paths within its boundaries itself and could therefore react to the most urgent requirements was deemed to have been far more effective than the current system.

40.2 – Nina Montoya, Community and Well Being, Royal British Legion Industries. Nina informed Members of her role and her hopes for continued and further co-operation between the Parish Council regarding community projects and health promotion. A Web site link will be provided and Members confirmed their wish to establish strong links between us. Nina will liaise with the Parish Office.

Nina recommended that the Parish Council liaise with Tamsin at TMBC regarding the ‘Love Where You Live’ initiative which may be of use in the Bull Lane area.

AGENDA ITEM 5

41. **Law and Order in the Parish**

41.1 Crime report distributed to Members and attached in the bound copy of the minutes at **Appendix A.**

41.2 Parish Councils’ Meetings with Mrs Ann Barnes, Kent’s Police & Crime Commissioner – 24 July at Kings Hill Community Centre and 31 July at Hawkinge Community Centre. Cllr Gledhill to attend 31 July.

41.3 Report from PCSO Kim Kitterhing re actions she is taking re parking/swimming off Bull Lane. Available in Parish Office.

41.4 Cllr Wright reported on an incident involving a child in Walderslade Woods recently which does not appear on the crime report. Acting Clerk will ask PCSOs if they are aware on their next visit to the office.

41.5 Cllr Elvy reported an apparent 'opportunist' burglary in the Walderslade area at the weekend.

41.6 There was an assault on man at the entrance to the AVCC car park on Saturday, believed to be in connection with a party being held in the Centre. An arrest was made.

42. To confirm as a correct record and to sign the minutes of the meeting held on 18 June 2013

Open Meeting - It was proposed by Cllr Gledhill, seconded by Cllr Elvy that these minutes be accepted as a true record of the meeting and the actions proposed agreed. **AGREED**

Closed Session – Paragraph commencing 'Lee Randall'. Delete 'monthly' and insert 'one off'. Subject to this amendment, it was proposed by Cllr Gledhill, seconded by Cllr Elvy that these minutes be accepted as a true record of the meeting and the action proposed agreed. **AGREED**

AGENDA ITEM 7

43. Matters Arising from the previous minutes (including those which required Members' action)

43.1 – Page 1, 21.1 – Acknowledgement of donations in memory of Andrew received from British Heart Foundation.

43.2 – Page 2, 25.1 – Defibrillator for Aylesford Rugby Club in memory of Andrew has been ordered.

43.3 – Page 2, 25.2 – Cllrs Gledhill, Homewood and Mrs Gadd and the Acting Clerk will attend Canadian visitors on 13 August. Mr Surgeon will also be invited as his book is to be presented to them.

AGENDA ITEM 8

44. To receive the report of the County Councillor

Apologies received from Cllr Homewood. No report.

AGENDA ITEM 9

45. To receive the reports of the Borough Councillors

Apologies received. No reports.

AGENDA ITEM 10

Committee reports/minutes: to consider and adopt minutes, and to deal with any matters arising

46. ENVIRONMENTAL SERVICES – 25 June 2013

It was proposed by Cllr Tiller, seconded Cllr Base, that these minutes be accepted as a true record of the meeting and the actions proposed agreed. **AGREED**

Matters Arising

46.1 - Page 1, 3.1 – Lord Lees roundabout, BBH Village Exit additional traffic light installed and working.

46.2 – Page 2, 8.1 – Alma Road, Eccles car park – due to be relined Friday 19 July.

46.3 – Page 3, 1. All Sites – WI considering planter project but would prefer a one-off project without on-going maintenance.

46.4 – Page 3, 3.1 – Successful Forrest Funfair visit to Ferryfield 8 – 14 July.

46.5 – Page 3, 3.4 – Ferryfield surface repair completed.

46.6 – Page 4 – 7. and 16. Tunbury and Podkin Meadow – Start date for tarmacking was delayed but has now commenced.

47. POLICY AND RESOURCES – 2 July 2013

Open Session - It was proposed by Cllr Gledhill, seconded by Cllr Wright, that these minutes be accepted as a true record of the meeting and the actions proposed agreed. **AGREED**

Matters Arising

47.1 – Page 3, 11. Flood Defences – Meeting with Environment Agency to be held after this Council Meeting – Cllrs Gledhill, Mrs Gadd and Rillie to attend.

47.2 – Page 3, 13. Easement for SE Water at Tunbury Rec – Final document received for signature. Passed to Cllr Wright for Tunbury Hall Trustees signatures.

47.3 – Page 3, 14. Noticeboards – Aylesford Village shop has agreed to look after an A board for Council notices.

47.4 – Page 4, 15.3 – Salaries for August have been calculated by Michelle before going on sick leave and will be rung through by the Acting Clerk on the appropriate date.

47.5 – Page 4, 17.2 – Thames Crossing Options – Document available at the meeting this evening and discussion took place. It was agreed however not to make a formal Parish Council response. Members were aware of the KCC and TMBC responses.

Closed Session - Present – Delete ‘(Chairman)’ after ‘Cllr Wright’ and insert ‘(Chairman)’ after ‘Gledhill’.

Subject to these amendments, it was proposed by Cllr Gledhill, seconded Cllr Wright that these minutes be accepted as a true record of the meeting and the actions proposed agreed.

AGREED

48. PLANNING – 2 July 2013

It was proposed by Cllr Wright, seconded by Cllr Elvy, that these minutes be accepted as a true record of the meeting and the actions proposed agreed.

AGREED

Matters arising/Other Planning Business:

48.1 - Dept for Communities & Local Government – Notice that TM/10/2158341 – Extension of Hermitage Quarry (Oaken Wood) – Planning permission been granted by the Secretary of State.

48.2 – TM/13/00343 – Proposed public house/restaurant at Land east of A20/St Laurence Avenue, Allington – Invite to attend Area 3 Planning Committee on 18 July re this application. No attendance agreed as APC had no objection to the application.

AGENDA ITEM 11

49. Accounts for Payment – Cheque list distributed to all Members and attached at **Appendix B.**

Cllr Gledhill had checked and approved the cheque list earlier today.

22 payments totalling £5032.08 were proposed for payment by Cllr Gledhill, seconded Cllr Elvy.

AGREED

AGENDA ITEM 12

50. Clerk Recruitment

38 applications were received. Shortlisted to 8 for interview. 1 unable to attend. 7 interviews to be held tomorrow (17 July 2013). Interview panel Cllrs Gledhill, Mrs Gadd, Green, Balcombe.

AGENDA ITEM 13

51. To consider any other items of correspondence/Any Other Business

1. Friends of Aylesford Church – AGM – 14 July 2013
2. Tunbury School Association – Thanks for support for Summer Fair
3. Kent Community Rail Partnership – Medway Valley Line Music Train – 4 August 2013

4. AVCC Disused Toilet

Members were informed of a disused toilet at the end of the Community Centre building. This is currently in a state of disrepair but could provide a toilet facility for use by recreation ground users during the day. This was supported by Members and it was agreed to investigate costs to bring it into use. Parish Council to fund refurbishment and on-going cleaning costs in conjunction with AVCC and AVCC to be asked to lock and unlock. Quotes to be sought. Report to P&R. **Acting Clerk**

AGENDA ITEM 14

52. Chairman to move that: ‘The press and public be excluded from the remainder of the meeting as publicity for any confidential aspects of the business identified in agenda items 1 – 13 above would be likely to prejudice the public interest.’

There was no confidential business and the meeting was reopened.

AGENDA ITEM 15

53. Closure of the meeting at or before 9.30pm

There being no further business, the meeting closed at 8.25pm.